

**Cover report to the Trust Board meeting to be held on 1 February 2018**

**Trust Board paper M**

<b>Report Title:</b>	Finance and Investment Committee – Committee Chair’s Report (formal Minutes will be presented to the next Trust Board meeting)
<b>Author:</b>	Kate Rayns, Corporate and Committee Services Officer

<b>Reporting Committee:</b>	Finance and Investment Committee
<b>Chaired by:</b>	Martin Traynor, Non-Executive Director
<b>Lead Executive Director(s):</b>	Paul Traynor, Chief Financial Officer Mark Wightman, Director of Strategy and Communications John Clarke, Chief Information Officer Darryn Kerr, Director of Estates and Facilities
<b>Date of last meeting:</b>	25 January 2018

**Summary of key matters considered by the Committee and any related decisions made:**

This report provides a summary of the following key issues considered at the Finance and Investment Committee on 25 January 2018:-

- **2017-18 Month 8 Financial Performance** – paper D advised of a year-to-date deficit of £26.3m (excluding the tranche 1 winter funding of £2.243m). December 2017 activity had been impacted by the planned cancellation of elective surgery and the underlying financial position was currently £13m adverse to plan. This had been mitigated by accelerated use of reserves which had increased in-month from £5m to £7.5m. The service level financial impact of cancelling elective surgery was still being validated, but the total quantum of risk was within the range of £6m to £10m. Assurance was provided that this figure had been communicated to NHS Improvement accordingly and the updated data would be provided in the month 10 report. In response to a query raised by the Chief Executive, it was agreed that an analysis of pay expenditure trends by category for November and December 2017 would be presented to an Executive Board meeting within the next 2 weeks;
- **Cost Improvement Programme** – paper G provided the monthly CIP progress report, noting in-month delivery of £2.6m savings compared with the planned £3.7m. The variable CIP targets for 2018-19 had not been discussed in any detail at the Executive Performance Board on 23 January 2018, due to the shortened duration of this meeting. The Trust Chairman sought and received assurance that the robust assessment of any quality and safety impact relating to CIP schemes continued to be progressed by the Medical Director, Chief Nurse and Commissioners;
- **Draft Financial Plan 2018-19** – paper I provided an update on the development of the draft financial plan for 2018-19. Detailed budgets for the Corporate Directorates and CMGs would be calculated by the end of January 2018 and signed-off in line with the Accountability Framework by 28 February 2018. Further reports on this issue would be provided to FIC on 22 February and 22 March 2018. The Trust Board would be invited to sign-off the 2018-19 Financial Plan on 1 March 2018;
- **Vision for a UHL Welcome Centre** – the Director of Estates and Facilities introduced a presentation on the vision for creating a new main entrance for the Windsor Building at the LRI with appropriate provision for retail outlets. The presentation also covered opportunities for improving the existing retail space at Glenfield. The proposed funding route would involve minimal capital investment from UHL and provide a significant income opportunity, alongside the benefits of 24-7 catering for patients, visitors and staff. Subject to the development and approval of an OBC by the end of March 2018, it was feasible that work could start on site in the Summer of 2018 and be completed within an 11 month period, and
- **Alliance Contract – Quarterly Update** – the Alliance Director attended the meeting to present paper M, outlining the Alliance operational and financial performance for Month 8 and progress with the transfer of planned care services into the Community Hospital setting. Particular discussion took place regarding patient letters performance, available slot issues (ASI) and IT connectivity within Community premises. Members noted that the IT connectivity issues did not fall within the remit of UHL’s IT service, but some additional resources were

being provided to facilitate a solution going forwards. Assurance was provided that the Alliance was engaged in the Strategic Business Planning process for 2018-19.

**Matters requiring Trust Board consideration and/or approval:**

- *None.*

**Matters referred to other Committees:**

- ***Proposed PC Replacement Programme*** – in the absence of the Chief Information Officer, the Committee received and noted paper H on the basis that this proposal would be considered by the People, Process and Performance Committee (later that day) when the Chief Information Officer was expected to attend. A further report on the PC replacement programme would be presented to FIC once the preferred funding options were confirmed.

**Date of next meeting:**

22 February 2018