

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**Trust Board Bulletin – 12 April 2018**

The following report is attached to this Bulletin as an item for noting, and is circulated to UHL Trust Board members and recipients of public Trust Board papers accordingly:-

- **Trust sealings report Q4 2017-18** – Lead contact point Mr S Ward, Director of Corporate and Legal Affairs (0116 258 8615) – **paper 1**.

**It is intended that this paper will not be discussed at the formal Trust Board meeting on 12 April 2018, unless members wish to raise specific points on the reports.**

This approach was agreed by the Trust Board on 10 June 2004 (point 7 of paper Q). Any queries should be directed to the specified lead contact point in the first instance. In the event of any further outstanding issues, these may be raised at the Trust Board meeting with the prior agreement of the Chairman.

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**REPORT TO:** TRUST BOARD  
**DATE:** 12 APRIL 2018  
**REPORT BY:** DIRECTOR OF CORPORATE AND LEGAL AFFAIRS  
**SUBJECT:** SEALING OF DOCUMENTS

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1. The Trust's Standing Orders (Standing Order 12) set out the approved arrangements for custody of the Trust's seal and the sealing of documents.
2. Appended to this report is a table setting out details of the Trust sealings for the 2017-18 financial year to date (by quarter).
3. The Trust Board is invited to receive and note this information.
4. Reports on Trust sealings will continue to be submitted to the Trust Board on a quarterly basis.

Stephen Ward  
**Director of Corporate and Legal Affairs**

**List of Trust Sealings for Quarter 4, 2017/18**

<b>Date of Sealing</b>	<b>Nature of Document</b>	<b>Sealed by</b>	<b>Remarks</b>
08/01/18	<b>Lease relating to PET-CT Centre at Glenfield Hospital between (1) UHL and (2) Alliance Medical Limited.</b>	Chairman/Assistant Director of Corporate and Legal Affairs	Originals handed to Adrian Middleton, Property Manager.
08/01/18	<b>Rooftop Lease relating to the Communications Site situated at LRI (Balmoral) between (1) UHL and (2) Cornerstone Telecommunications Infrastructure Limited.</b>	Chairman/Assistant Director of Corporate and Legal Affairs	Originals handed to Adrian Middleton, Property Manager.