

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 7 APRIL 2016 FROM 9AM IN ROOMS A & B, EDUCATION CENTRE, LEICESTER GENERAL HOSPITAL**

**Public meeting commences at 9am**

**AGENDA**

***Please take papers as read***

Item no.	Item	Paper ref:	Lead	Indicative timing
<b>1.</b>	<b>APOLOGIES AND WELCOME</b>	-	Chairman	
	To receive apologies for absence, including Professor A Goodall, Non-Executive Director and Mr R Moore, Non-Executive Director.			-
<b>2.</b>	<b>DECLARATIONS OF INTERESTS</b>	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
<b>3.</b>	<b>MINUTES</b>			-
	Minutes of the 3 March 2016 Trust Board meeting. <i>For approval</i>	<b>A</b>	Chairman	-
<b>4.</b>	<b>MATTERS ARISING</b>			
	Action log from the 3 March 2016 meeting. <i>For approval</i>	<b>B</b>	Chairman	9am – 9.05am
<b>5.</b>	<b>CHAIRMAN'S MONTHLY REPORT APRIL 2016</b> <i>For discussion</i>	<b>C</b>	Chairman	9.05am – 9.10am
<b>6.</b>	<b>CHIEF EXECUTIVE'S MONTHLY REPORT APRIL 2016</b> <i>For discussion</i>	<b>D</b>	Chief Executive	9.10am – 9.25am
<b>7.</b>	<b>KEY ISSUES FOR DECISION/DISCUSSION</b>			
7.1	<b>PATIENT STORY</b> <i>for discussion</i>	<b>E</b>	Chief Nurse	9.25am – 9.45am
7.2	<b>EMERGENCY CARE PERFORMANCE</b> <i>for discussion and assurance</i>	<b>F</b>	Chief Operating Officer	9.45am – 10am
7.3	<b>UHL RECONFIGURATION PROGRAMME</b> <i>for discussion and assurance</i>	<b>G</b>	Chief Financial Officer	10am – 10.10am
7.4	<b>LLR BETTER CARE TOGETHER PROGRAMME UPDATE</b> <i>for discussion and assurance</i>	<b>H</b>	Director of Marketing and Communications	10.10am – 10.20am
7.5	<b>ANNUAL OPERATIONAL PLAN 2016-17</b> <i>for discussion and approval</i>	<b>I</b> (to follow)	Chief Financial Officer	10.20am – 10.35am

<b>8.</b>	<b>WORKFORCE AND ORGANISATIONAL DEVELOPMENT</b>			
8.1	<b>WORKFORCE PLAN UPDATE</b> <i>for discussion and assurance</i>	<b>J</b>	<b>Director of Workforce and OD</b>	10.35am – 10.45am
8.2	<b>STAFF SURVEY RESULTS 2015</b> <i>for discussion and assurance</i>	<b>K</b>	<b>Director of Workforce and OD</b>	10.45am – 11am
8.3	<b>UHL WAY AND LIA 4-YEAR PLAN</b> <i>for discussion and approval</i>	<b>L</b>	<b>Director of Workforce and OD</b>	11am – 11.15am
8.4	<b>JUNIOR DOCTORS' CONTRACT</b> <i>for discussion and assurance</i>	<b>M</b>	<b>Director of Workforce and OD</b>	11.15am – 11.25am
<i>Comfort break</i>				
<b>9.</b>	<b>RESEARCH &amp; INNOVATION</b>			
9.1	<b>RESEARCH &amp; INNOVATION QUARTER 3 REPORT</b> <i>for assurance and discussion</i>	<b>N</b>	<b>Medical Director</b>	11.30am – 11.40am
<b>10.</b>	<b>QUALITY AND PERFORMANCE</b>			
10.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the summary of the issues considered at the 24 March 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 5 May 2016 Trust Board.	<b>O</b>	<b>QAC Chair</b>	11.40am – 11.45am
10.2	<b>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the summary of the issues considered at the 24 March 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 5 May 2016 Trust Board.	<b>P</b>	<b>IFPIC Chair</b>	11.45am – 11.50am
10.3	<b>2015-16 FINANCIAL PERFORMANCE – FEBRUARY 2016</b> <i>for discussion and assurance</i>	<b>Q</b>	<b>Chief Financial Officer</b>	11.50am – 12noon
<b>11.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			12noon 12.05pm
11.1	<b>AUDIT COMMITTEE</b> To receive the 3 March 2016 Audit Committee Minutes for noting and endorsement of any recommendations	<b>R</b>	<b>Col (Ret'd) I Crowe, Non-Executive Director (on behalf of the Audit Committee Chair)</b>	
11.2	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the 25 February 2016 QAC Minutes for noting and endorsement of any recommendations.	<b>S</b>	<b>QAC Chair</b>	
11.3	<b>INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the 25 February 2016 IFPIC Minutes for noting and endorsement of any recommendations.	<b>T</b>	<b>IFPIC Chair</b>	
<b>12.</b>	<b>TRUST BOARD BULLETIN – APRIL 2016</b>	<b>U</b>	-	
<b>13.</b>	<b>QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING</b>		<b>Chairman</b>	12.05pm – 12.10pm
<b>14.</b>	<b>ANY OTHER BUSINESS</b>		<b>Chairman</b>	-
<b>15.</b>	<b>DATE OF NEXT MEETING</b>			

	The next <b>Trust Board meeting</b> will be held on <b>Thursday 5 May 2016</b> from <b>9am</b> in Rooms 2 & 3, Clinical Education Centre, Glenfield Hospital.			
<b>16.</b>	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 17-22).			
<b>17.</b>	<b>DECLARATIONS OF INTERESTS</b> Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
<b>18.</b>	<b>CONFIDENTIAL MINUTES</b> To receive the confidential Minutes of the 3 March 2016 Trust Board meeting. <i>For approval</i>	<b>V (to follow)</b>	<b>Chairman</b>	-
<b>19.</b>	<b>MATTERS ARISING</b> Confidential action log. <i>For approval</i>	<b>W</b>	<b>Chairman</b>	12.15pm – 12.20pm
<b>20.</b>	<b>JOINT REPORT FROM THE DIRECTOR OF ESTATES AND FACILITIES AND THE DIRECTOR OF WORKFORCE AND OD</b> <i>commercial interests</i>	<b>X</b>	<b>Director of Estates and Facilities/ Director of Workforce and OD</b>	12.20pm – 12.35pm
<b>21.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			12.35pm – 12.45pm
21.1	<b>AUDIT COMMITTEE</b> To receive the confidential Minutes of the 3 March 2016 Audit Committee, for noting and endorsement of any recommendations	<b>Y</b>	<b>Col (Ret'd) I Crowe, Non-Executive Director (on behalf of the Audit Committee Chair)</b>	
21.2	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive a summary of any confidential issues discussed at the 24 March 2016 QAC meeting, for information and noting.	<b>Z</b>	<b>QAC Chair</b>	
21.3	<b>INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the confidential Minutes of the 25 February 2016 IFPIC, for noting and endorsement of any recommendations. To receive a summary of any confidential issues discussed at the 24 March 2016 IFPIC meeting, for information and noting.	<b>AA</b>	<b>IFPIC Chair</b>	
21.4	<b>REMUNERATION COMMITTEE</b> To receive the confidential Minutes of the 17 March 2016 Remuneration Committee, for noting and endorsement of any recommendations.	<b>BB</b>	<b>Chairman</b>	
<b>22.</b>	<b>ANY OTHER BUSINESS</b>		<b>Chairman</b>	12.45pm – 12.50pm

Helen Stokes - Senior Trust Administrator