

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 10 AUGUST 2023 FROM 1.30PM IN SEMINAR ROOMS 2/3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL

AGENDA

Table 1: Formalities and Open Meeting

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities:	Verbal	J MacDonald, Chair	To declare the meeting open, quorate and called in accordance with Standing Orders	1.30pm
1.1	Welcome and apologies for absence, including those from Ms V Bailey, Non-Executive Director, Ms G Collins-Punter, Associate Non-Executive Director and Mr S Harris, Non-Executive Director.	Verbal	J MacDonald, Chair	For noting	1.30pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate.	Verbal	The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.	<i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>	-
1.3	Declarations of Interest	Verbal	J MacDonald, Chair	For noting	-
1.4	Public Trust Board Minutes: 13 July 2023	A	J MacDonald, Chair	For approval	-
1.5	Matters Arising: Board Action Log	B	J MacDonald, Chair	For approval	-

Table 2: Staff or Patient Story

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
2	Patient Story	C	Sharon Wilkinson, Senior Nurse (Patient Experience), Mr Alistair Higgins (Patient), Leanne Small, Specialist Pneumonia Intervention Nurse Lead and Emma Kemp, Specialist Pneumonia Intervention Nurse	For review	1.40pm

Table 3: Standing Items

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
3	Standing Items:	-	-	-	-
3.1	Chair's Report	Verbal	J MacDonald, Chair	For information	2.00pm
3.2	Chief Executive's Report	D – to follow	R Mitchell, Chief Executive Officer	For information	2.10pm
3.3	Integrated Performance Report (M3) and comments from the Non-Executive Director Chairs:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee Chair <u>Finance Report (including roadmap to sustainable financial improvement):</u> Comments from the Finance and Investment Committee Chair	E	J Melbourne, Chief Operating Officer M Williams, OPC NED Chair A Furlong, Medical Director, J Hogg, Chief Nurse J Worrall, NED (on behalf of V Bailey, QC NED Chair) C Teeney, Chief People Officer B Patel, PCC NED Chair L Hooper, Chief Financial Officer M Williams, NED (on behalf of S Harris, FIC NED Chair)	For assurance	2.20pm

Table 4: Deliver High Quality Care

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
4	Deliver Timely High Quality, Safe, Sustainable Care:	-	-	-	-
4.1	Perinatal Surveillance Scorecard	F	J Hogg, Chief Nurse	For assurance	2.50pm
4.2	Escalation Report from OPC - 26 July 2023	G	M Williams, OPC NED Chair	For review	3.00pm
4.3	Escalation Report from Quality Committee - 27 July 2023	H	J Worrall, Non-Executive Director (on behalf of V Bailey, QC NED Chair)	For review	3.05pm

Table 5: Working with System Partners

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
5	Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items	-	-	-	-

Table 6: Looking After Our People

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
6	Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture:	-	-	-	-
6.1	Escalation Report from the PCC – 27 July 2023	I	B Patel, PCC NED Chair	For review	3.10pm

Table 7: Sustainable Finances

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7	Sustainable Well-Governed Finances:	-	-	-	-

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7.1	Escalation Report from FIC - 28 July 2023	J	M Williams, Non-Executive Director (on behalf of S Harris, FIC NED Chair)	For review	3.15pm

Table 8: Infrastructure

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
8	Infrastructure Fit for the Future - no items	-	-	-	-

Table 9: Research Education & Improve

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
9	Research, Education and Improvement at the Heart:	-	-	-	-
9.1	Research and Innovation Quarterly Report and Presentation	K	N Brunskill, R & I Director O Olaleye, ENT Consultant	For assurance	3.20pm

Table 10: Corporate Governance

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10	Corporate Governance/ Regulatory Compliance:	-	-	-	-
10.1	Infection Prevention BAF	L	J Hogg, Chief Nurse	For assurance	3.35pm
10.2	Trust Sealings - Quarterly report	M	B Cassidy, DCLA	For information	3.45pm

Table 11: Corporate Trustee Business

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
11	Corporate Trustee Business – no items	-	-	-	-

Table 12: Closing Formalities

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
12	Any Other Business	-	-	-	-
13	Questions from the Press and Public	-	-	-	-
14	Reports and Minutes published on UHL's external website (not included in the board packs): www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/		<ul style="list-style-type: none"> Quality Committee – Minutes of 29 June 2023 Operations and Performance Committee – Minutes of 28 June 2023 Finance and Investment Committee – Minutes of 30 June 2023 People and Culture Committee – Minutes of 25 May 2023 	For information	-
15	Reports Deferred to a Future Meeting:	-	<ul style="list-style-type: none"> Junior Doctor Guardian of Safe Working – deferred to September 2023 due to the availability of the Junior Doctor Guardians of Safe Working Freedom to Speak Up – deferred to October 2023 	-	-
16	Date and Time of Next Meeting	-	-	-	-
	The next public Trust Board meeting will be held on Thursday 14 September 2023 from 1.30pm in The Peepul Centre, Orchardson Avenue, Leicester, LE4 6DP.	-	J MacDonald, Chair	For noting	-

Gill Belton
 Corporate and Committee Services Officer