

Meeting title:	PUBLIC TRUST BOARD MEETING					Public Trust Board paper O	
Date of the meeting:	9 FEBRUARY 2023						
Title:	SEALING REPORT						
Report presented by:	Becky Cassidy, Director of Corporate and Legal Affairs						
Report written by:	Steve Murray, Assistant Director of Corporate and Legal Affairs						
Action – this paper is for:	Decision/Approval		Assurance	x	Update		x
Where this report has been discussed previously	None Required						

To your knowledge, does the report provide assurance or mitigate any significant risks? If yes, please detail which
That Standing Order 12 has been complied with.

Impact assessment
<ul style="list-style-type: none"> • Patients – No direct impact • Workforce – No direct impact • Equality, Diversity & Inclusion – No impact • Services – No direct impact • Finance – No direct impact • Reputation/legal – Legal requirements have been complied with.

Acronyms used:
None Used

Purpose of the Report

To enable the Trust Board to be sighted to those Deeds that the Trust has entered into during the period covered by this report,

Recommendation

Note this report and receive an update next quarter.

Summary

1. The Trust’s Standing Orders (Standing Order 12) set out the approved arrangements for custody of the Trust’s seal and the sealing of documents.

2. This report lists the details of the Trust sealings for the 2022-23 financial year to date (by quarter).

Main report detail

List of Trust Sealings for Quarter 3, 2022/23

Date of Sealing	Nature of Document	Date of Authority and Minute Reference	Sealed by	Remarks
27/10/22	Deed made pursuant to Section 278 of the Highways Act 1980 between (1) University Hospitals of Leicester NHS Trust and (2) Leicester City Council relating to Highway Works on Knighton Street and Havelock Street, Leicester.	Trust Board – 05/05/22 Minute 86/22/2 & 07/04/22 FIC 27/4/22 Minute 42/22/2	Chairman/Assistant Director of Corporate and Legal Affairs	Originals x2 handed to Elaine Neal of Estates and Facilities on 27 October 2022.
27/10/22	Deed of Guarantee made between (1) University Hospitals of Leicester NHS Trust and (2) Leicester City Council relating to Highway works on Knighton Street and Havelock Street, Leicester.	Trust Board – 07/04/22 Minute 86/22/2 FIC 27/4/21 Minute 42/22/2 TB 05/05/22 Minute 115/22/1	Chairman/Assistant Director of Corporate and Legal Affairs	Originals x2 handed to Elaine Neal of Estates and Facilities on 27 October 2022.

Supporting documentation

None