

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 8 JUNE 2023 FROM 1.30PM IN SEMINAR ROOMS
2/3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

AGENDA

Table 1: Formalities and Open Meeting

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities: In the absence of Mr J MacDonald, Trust Chairman, this meeting will be chaired by Mr M Williams, Deputy Chairman.	Verbal	M Williams, Acting Chair	To declare the meeting open, quorate and called in accordance with Standing Orders	1.30pm
1.1	Welcome and apologies for absence, including those from Mr A Furlong, Medical Director (Dr D Barnes to deputise) and Mr J MacDonald, Trust Chairman	Verbal	M Williams, Acting Chair	For noting	1.30pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate.	Verbal	The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.	<i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>	-
1.3	Declarations of Interest	Verbal	M Williams, Acting Chair	For noting	-
1.4	Public Trust Board Minutes: 11 May 2023	A	M Williams, Acting Chair	For approval	-
1.5	Matters Arising: Board Action Log	B	M Williams, Acting Chair	For approval	-

Table 2: Staff or Patient Story

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
2	Patient Story – Sebastian’s Story	Presen-tation	S Wilkinson, Senior Nurse, Patient Experience/ Ms G Florentin-Lee, Patient’s Mother / A Pook, Matron / C Spreadborough, Nurse	For review	1.40pm

Table 3: Standing Items

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
3	Standing Items:	-	-	-	-
3.1	Chief Executive’s Report	C	R Mitchell, Chief Executive Officer	For information	2.00pm
3.2	Integrated Performance Report (M1) and comments from the Non-Executive Director Chairs on the relevant sections of the report:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee Chair <u>Finance Report (including roadmap to sustainable financial improvement):</u> Comments from the Finance and Investment Committee Chair	D	J Melbourne, Chief Operating Officer M Williams, OPC NED Chair D Barnes, Deputy Medical Director, J Hogg, Chief Nurse V Bailey, QC NED Chair C Teeney, Chief People Officer B Patel, PCC NED Chair L Hooper, Chief Financial Officer S Harris, FIC NED Chair	For assurance	2.10pm

Table 4: Deliver High Quality Care

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
4	Deliver Timely High Quality, Safe, Sustainable Care:	-	-	-	-
4.1	Quality Account 2023-23	E	J Hogg, Chief Nurse / D Barnes, Deputy Medical Director	For approval	2.40pm
4.2	Changes to CQC Statement of Purpose	F	J Hogg, Chief Nurse	For approval	2.50pm
4.3	Mortality and Learning from Deaths Report	G	D Barnes, Deputy Medical Director	For assurance	3.00pm
4.4	Perinatal Surveillance Scorecard	H	J Hogg, Chief Nurse	For assurance	3.10pm
4.5	Escalation report from the Quality Committee – 25 May 2023	I (to follow)	V Bailey, QC NED Chair	For review	3.20pm
4.6	Escalation Report from the OPC – 24 May 2023	J	M Williams, OPC NED Chair	For review	3.25pm

Table 5: Working with System Partners

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
5	Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items	-	-	-	-

Table 6: Looking After Our People

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
6	Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture:	-	-	-	-
6.1	Safer Staffing Bi-Annual Establishment Review	K	J Hogg, Chief Nurse	For assurance	3.30pm

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
6.2	PCC Escalation Report – 25 May 2023	L	B Patel, PCC NED Chair	For review	3.40pm

Table 7: Sustainable Finances

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7	Sustainable Well-Governed Finances:	-	-	-	-
7.1	Escalation report from the Finance and Investment Committee – 26 May 2023	M	S Harris, FIC NED Chair	For review	3.45pm

Table 8: Infrastructure

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
8	Infrastructure Fit for the Future – no items	-	-	-	-

Table 9: Research Education & Improve

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
9	Research, Education and Improvement at the Heart – no items	-	-	-	-

Table 10: Corporate Governance

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10	Corporate Governance/Regulatory Compliance:	-	-	-	-
10.1	Board Committee Annual Reports – Finance and Investment Committee, Operations and Performance Committee, Quality Committee and People and Culture Committee	N	B Cassidy, DCLA & NED Chairs	For approval	3.50pm

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10.2	CRN East Midlands Quarterly Board report	O	Deputy Medical Director, A Farooqi, Clinical Director and E Moss, Chief Operating Officer both of CRN; East Midlands	For assurance	4.05pm
10.3	Proposed Amendments to the Special Leave Policy	P	B Cassidy, DCLA	For approval	4.15pm

Table 11: Corporate Trustee Business

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
11	Corporate Trustee Business – no items	-	-	-	-

Table 12: Closing Formalities

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
12	Any Other Business	-	-	-	-
13	Questions from the Press and Public	-	-	-	-
14	<p>Reports and Minutes published on UHL's external website (not included in the board packs):</p> <p>www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</p>		<ul style="list-style-type: none"> Quality Committee – Minutes of 27 April 2023 Operations and Performance Committee – Minutes of 26 April 2023 Finance and Investment Committee – Minutes of 2 May 2023 People and Culture Committee – Minutes of 30 March 2023 	For information	-

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
15	Reports Deferred to a Future Meeting:	-	<ul style="list-style-type: none"> NHS Provider Licence Self-Certification (to be submitted to June 2023 Audit Committee meeting and thereafter the July 2023 Trust Board meeting) 	-	-
16	Date and Time of Next Meeting	-	-	-	-
	The next public Trust Board meeting will be held on Thursday 13 July 2023 from 1.30pm in the GDC Board Room, George Davis Centre, University of Leicester, Lancaster Road, Leicester, LE1 7HA.	-	M Williams, Acting Chair	For noting	-

Gill Belton
Corporate and Committee Services Officer