

## TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 14 SEPTEMBER 2023 FROM 1.30PM UNTIL 4PM IN  
THE GORDHAN PARMAR ROOM, 2<sup>ND</sup> FLOOR, THE PEEPUL CENTRE, ORCHARDSON AVENUE,  
LEICESTER, LE4 6DP**

## AGENDA

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
<b>1</b>	<b>Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders</b>				
1.1	Welcome and apologies for absence including those from Ms J Hogg, Chief Nurse and Professor T Robinson, Non-Executive Director.	Verbal	J MacDonald, Chair	For noting	1.30pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum. <i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>				
1.3	Declarations of Interest	A (to follow)	J MacDonald, Chair	For noting	
1.4	Public Trust Board Minutes: 10 August 2023	B	J MacDonald, Chair	For approval	
1.5	Matters Arising: Board Action Log	C	J MacDonald, Chair	For approval	
<b>2</b>	<b>Staff Story – Occupational Health and Well-Being</b>	Presentation	C Teeney, CPO / Dr Datta, Principal Clinical Psychologist, Amica Staff Counselling	For review	1.35pm
<b>3</b>	<b>Standing Items:</b>				
3.1	Chair’s Report	Verbal	J MacDonald, Chair	For information	1.55pm
3.2	Chief Executive’s Report	D (to follow)	R Mitchell, Chief Executive Officer	For information	2.00pm
3.3	Integrated Performance Report (M4) and comments from the Non-Executive Director Chairs:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee Chair <u>Finance Report:</u> Comments from the Finance and Investment Committee Chair	E	J Melbourne, Chief Operating Officer M Williams, OPC NED Chair A Furlong, Medical Director, V Bailey, QC NED Chair C Teeney, Chief People Officer B Patel, PCC NED Chair L Hooper, Chief Financial Officer S Harris, FIC NED Chair	For assurance	2.05pm

<b>4</b>	<b>Deliver Timely High Quality, Safe, Sustainable Care</b>				
4.1	Trust Strategy and Values	F (to follow)	S Barton, Deputy CEO	For approval	2.25pm
4.2	UHL Mortality and Learning from Deaths Quarterly Report	G	A Furlong, Medical Director	For assurance	2.35pm
4.3	Perinatal Surveillance Scorecard and Maternity Assurance Committee	H	D Burnett, Director of Midwifery	For assurance	2.45pm
4.4	Patient Experience Annual Report 2022/23	I	R Binks, Deputy Chief Nurse	For assurance	2.55pm
4.5	UHL Response to Lucy Letby Trial	J	A Furlong, Medical Director / R Binks, Deputy Chief Nurse	For assurance	3.00pm
4.6	Escalation Report from OPC – 30 August 2023	K	M Williams, OPC NED Chair	For review	3.05pm
4.7	Escalation Report from Quality Committee – 31 August 2023	L (to follow)	V Bailey, QC NED Chair	For review	
<b>5</b>	<b>Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items</b>				
<b>6</b>	<b>Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture</b>				
6.1	Junior Doctor Guardian of Safe Working Report	M	A Atkinson, Guardian of Safe Working	For assurance	3.10pm
<b>7</b>	<b>Sustainable Well-Governed Finances</b>				
7.1	Escalation Report from FIC – 25 August 2023	N (to follow)	S Harris, FIC NED Chair	For review	3.20pm
7.2	Escalation Report from the Audit Committee – 14 August 2023	O	M Williams, Audit Committee NED Chair	For review	
<b>8</b>	<b>Infrastructure Fit for the Future – no items</b>				
<b>9</b>	<b>Research, Education and Improvement at the Heart – no items</b>				
<b>10</b>	<b>Corporate Governance/Regulatory Compliance</b>				
10.1	Annual Organisational Audit and Board (Responsible Officer) Report	P	D Barnes, Deputy Medical Director	For approval	3.25pm
10.2	Annual Fire Report 2022/23	Q	M Simpson, Director of Estates and Facilities	For approval	3.30pm
10.3	Amendment to the Trust Establishment Order for Blue Light Driving	R	B Cassidy, Director of Corporate and Legal Affairs	For noting	3.35pm
10.4	Amendment to Special Leave Policy – Armed Forces and additional paid leave	S	C Teeney, Chief People Officer	For approval	3.40pm

<b>11</b>	<b>Corporate Trustee Business</b>				
11.1	Charitable Funds Committee Terms of Reference	T	V Bailey, Non-Executive Director (on behalf of T Robinson, CFC NED Chair)	For approval	3.45pm
11.2	Escalation Report from the Charitable Funds Committee – 18 August 2023	U	V Bailey, Non-Executive Director (on behalf of T Robinson, CFC NED Chair)	For review	3.50pm
<b>12</b>	<b>Any Other Business</b>				3.55pm
<b>13</b>	<b>Questions from the Press and Public</b>				
<b>14</b>	<b>Reports and Minutes published on UHL’s external website (not included in the board packs):</b>				
	<ul style="list-style-type: none"> <li>• Quality Committee – Minutes of 27 July 2023</li> <li>• Operations and Performance Committee – Minutes of 26 July 2023</li> <li>• Finance and Investment Committee – Minutes of 28 July 2023</li> <li>• Audit Committee – Minutes of 23 June 2023</li> <li>• Charitable Funds Committee – Minutes of 16 June 2023</li> </ul> <p><a href="http://www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/">www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</a></p>				
<b>15</b>	<b>REPORTS DEFERRED TO A FUTURE MEETING</b>				
	<ul style="list-style-type: none"> <li>• East Midlands Clinical Research Network Quarterly Report – deferred to October 2023</li> </ul>				
<b>16</b>	<b>Date and Time of Next Meeting</b>				
	The next public Trust Board meeting will be held on Thursday 12 October 2023 from 1.30pm in Seminar Rooms 2/3, Clinical Education Centre, Glenfield Hospital.				

Gill Belton  
Corporate and Committee Services Officer