

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 14 SEPTEMBER 2023 FROM 1.30PM IN
THE PEEPUL CENTRE, ORCHARDSON AVENUE, LEICESTER, LE4 6DP**

AGENDA

Table 1: Formalities and Open Meeting

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities:	Verbal	J MacDonald, Chair	To declare the meeting open, quorate and called in accordance with Standing Orders	1.30pm
1.1	Welcome and apologies for absence, including those from Ms J Hogg, Chief Nurse and Professor T Robinson, Non-Executive Director.	Verbal	J MacDonald, Chair	For noting	1.30pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate.	Verbal	The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (ie four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.	<i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>	-
1.3	Declarations of Interest	A – to follow	J MacDonald, Chair	For noting	-
1.4	Public Trust Board Minutes: 10 August 2023	B	J MacDonald, Chair	For approval	-
1.5	Matters Arising: Board Action Log	C	J MacDonald, Chair	For approval	-

Table 2: Staff or Patient Story

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
2	Staff Story – Occupational Health and Well-Being	Presen tation	C Teeney, CPO / Dr Datta, Principal Clinical Psychologist	For review	1.35pm

Table 3: Standing Items

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
3	Standing Items:	-	-	-	-
3.1	Chair’s Report	Verbal	J MacDonald, Chair	For information	1.55pm
3.2	Chief Executive’s Report	D - to follow	R Mitchell, Chief Executive Officer	For information	2.00pm
3.3	Integrated Performance Report (M4) and comments from the Non-Executive Director Chairs:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee Chair <u>Finance Report:</u> Comments from the Finance and Investment Committee Chair	E	J Melbourne, Chief Operating Officer M Williams, OPC NED Chair A Furlong, Medical Director V Bailey, QC NED Chair C Teeney, Chief People Officer B Patel, PCC NED Chair L Hooper, Chief Financial Officer S Harris, FIC NED Chair	For assurance	2.05pm

Table 4: Deliver High Quality Care

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
4	Deliver Timely High Quality, Safe, Sustainable Care:	-	-	-	-
4.1	Trust Strategy and Values	F – to follow	S Barton, Deputy CEO	For approval	2.25pm

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
4.2	UHL Mortality and Learning from Deaths Quarterly Report	G	A Furlong, Medical Director	For assurance	2.35pm
4.3	Perinatal Surveillance Scorecard and Maternity Assurance Committee	H	D Burnett, Director of Midwifery	For assurance	2.45pm
4.4	Patient Experience Annual Report 2022/23	I	R Binks, Deputy Chief Nurse	For assurance	2.55pm
4.5	UHL Response to Lucy Letby Trial	J	A Furlong, Medical Director / R Binks, Deputy Chief Nurse	For assurance	3.00pm
4.6	Escalation Report from OPC – 30 August 2023	K	M Williams, OPC NED Chair	For review	3.05pm
4.7	Escalation Report from Quality Committee – 31 August 2023	L – to follow	V Bailey, QC NED Chair	For review	3.05pm

Table 5: Working with System Partners

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
5	Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items	-	-	-	-

Table 6: Looking After Our People

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
6	Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture:	-	-	-	-
6.1	Junior Doctor Guardian of Safe Working Report	M	A Atkinson, Guardian of Safe Working	For assurance	3.10pm

Table 7: Sustainable Finances

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7	Sustainable Well-Governed Finances:	-	-	-	-

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7.1	Escalation Report from FIC – 25 August 2023	N – to follow	S Harris, FIC NED Chair	For review	3.20pm
7.2	Escalation Report from the Audit Committee – 14 August 2023	O	M Williams, Audit Committee NED Chair	For review	3.20pm

Table 8: Infrastructure

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
8	Infrastructure Fit for the Future - no items	-	-	-	-

Table 9: Research Education & Improve

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
9	Research, Education and Improvement at the Heart - no items	-	-	-	-

Table 10: Corporate Governance

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10	Corporate Governance/ Regulatory Compliance:	-	-	-	-
10.1	Annual Organisational Audit and Board (Responsible Officer) Report	P	D Barnes, Deputy Medical Director	For approval	3.25pm
10.2	Annual Fire Report 2022/23	Q	M Simpson, Director of Estates and Facilities	For approval	3.30pm
10.3	Amendment to the Trust Establishment Order for Blue Light Driving	R	B Cassidy, Director of Corporate and Legal Affairs	For noting	3.35pm
10.4	Amendment to the Special Leave Policy – Armed Forces and additional paid leave	S	C Teeney, Chief People Officer	For approval	3.40pm

Table 11: Corporate Trustee Business

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
11	Corporate Trustee Business:	-	-	-	-
11.1	Charitable Funds Committee Terms of Reference	T	V Bailey, Non-Executive Director (on behalf of T Robinson, CFC NED Chair)	For approval	3.45pm
11.2	Escalation Report from the Charitable Funds Committee – 18 August 2023	U	V Bailey, Non-Executive Director (on behalf of T Robinson, CFC NED Chair)	For review	3.50pm

Table 12: Closing Formalities

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
12	Any Other Business	-	-	-	3.55pm
13	Questions from the Press and Public	-	-	-	-
14	Reports and Minutes published on UHL's external website (not included in the board packs): www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/		<ul style="list-style-type: none"> • Quality Committee – Minutes of 27 July 2023 • Operations and Performance Committee – Minutes of 26 July 2023 • Finance and Investment Committee – Minutes of 28 July 2023 • Audit Committee – Minutes of 23 June 2023 • Charitable Funds Committee – Minutes of 16 June 2023 	For information	-
15	Reports Deferred to a Future Meeting:	-	<ul style="list-style-type: none"> • East Midlands Clinical Research Network Quarterly Report – deferred to October 2023 	-	-
16	Date and Time of Next Meeting	-	-	-	-

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
	The next public Trust Board meeting will be held on Thursday 12 October 2023 from 1.30pm in Seminar Rooms 2/3, Clinical Education Centre, Glenfield Hospital.	-	J MacDonald, Chair	For noting	-

Gill Belton
Corporate and Committee Services Officer