

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 14 DECEMBER 2023 FROM 1.30PM IN SEMINAR ROOMS 2 & 3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL

AGENDA

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders				
1.1	Welcome to Associate Non-Executive Directors Aruna Garcea and Ivan Browne and to receive apologies for absence.		J MacDonald, Chair	For noting	1.30pm – 1.35pm
1.2	<p>Confirmation of Quoracy</p> <p>To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.</p> <p><i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i></p>				
1.3	Declarations of Interest (Aruna Garcea, Ivan Browne)	A To follow	J MacDonald, Chair	For noting	
1.4	Public Trust Board Minutes: 9 November 2023	B	J MacDonald, Chair	For approval	
1.5	Matters Arising: Board Action Log	C	J MacDonald, Chair	For approval	
2	Patient Story	D	J Hogg, Chief Nurse	For review	1.35pm – 1.55pm
3	Standing Items:				
3.1	Chair's Report	Verbal	J MacDonald, Chair	For information	1.55pm – 2pm
3.2	Chief Executive's Report	E	R Mitchell, Chief Executive Officer	For information	2pm - 2.10pm
3.3	<p>Integrated Performance Report (M7) and comments from the Non-Executive Director Chairs:-</p> <p><u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair</p> <p><u>Quality Report:</u> Comments from the Quality Committee NED Chair</p> <p><u>People Report:</u> Comments from the People and Culture Committee NED Chair</p>	F	<p>J Melbourne, Chief Operating Officer</p> <p>M Williams, OPC NED Chair</p> <p>A Furlong, Medical Director, J Hogg, Chief Nurse & V Bailey, QC NED Chair</p> <p>C Teeney, Chief People Officer & B Patel, PCC NED Chair</p>	For assurance	2.10pm – 2.35pm

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	<u>Finance Report:</u> Comments from the Finance and Investment Committee Chair		L Hooper, Chief Financial Officer & S Harris, FIC NED Chair		
4	Deliver Timely High Quality, Safe, Sustainable Care				
4.1	Perinatal Surveillance Scorecard	G	J Hogg, Chief Nurse	For assurance	2.35pm – 3.05pm
4.2	Mortality and Learning from Deaths	H	A Furlong, Medical Director	For assurance	
4.3	Escalation Report from OPC – 29 November 2023	I	M Williams, OPC NED Chair	For review	
4.4	Escalation Report from Quality Committee – 30 November 2023	J	V Bailey, QC NED Chair	For review	
5	Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items				
6	Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture – no items				
6.1	Escalation Report from People and Culture Committee – 30 November 2023	K	B Patel, PCC NED Chair	For review	3.05pm – 3.10pm
6.2	NHS Staff Survey	L	C Teeney, Chief People Officer	For assurance	3.10pm – 3.20pm
7	Sustainable Well-Governed Finances				
7.1	Escalation Report from FIC – 30 November 2023	M	S Harris, FIC NED Chair	For review	3.20pm – 3.25pm
8	Infrastructure Fit for the Future				
8.1	Escalation Report from the Our Future Hospitals and Transformation Committee – 22 November 2023	N	A Haynes, OFH&TC NED Chair	For review	3.25pm – 3.30pm
9	Research, Education and Improvement at the Heart				
9.1	EMCRN Quarterly Report	O	E Moss, Chief Operating Officer EMCRN	For assurance	3.30m – 3.40pm
10	Corporate Governance/Regulatory Compliance – no items				
11	Corporate Trustee Business – no items				
12	Board Service Video – Chest Pain Centre, Glenfield Hospital	Video	M Smith, Director of Communications and Engagement	For information	3.40pm – 3.50pm

13	Any Other Business	3.50pm – 4pm
14	Questions from the Press and Public	
15	Reports and Minutes published on UHL’s external website (not included in the board packs):	
	<ul style="list-style-type: none"> • Quality Committee – Minutes of 26 October 2023 • Operations and Performance Committee – Minutes of 26 October 2023 • Finance and Investment Committee – Minutes of 27 October 2023 • Reconfiguration and Transformation Committee – Minutes of 18 October 2023 • People and Culture Committee – Minutes of 28 September 2023 <p>www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</p>	
16	REPORTS DEFERRED TO A FUTURE MEETING <ul style="list-style-type: none"> • Biannual Nurse Staffing Review – to be submitted to January 2024 Trust Board 	
17	Date and Time of Next Meeting	
	The next public Trust Board meeting will be held on Thursday 11 January 2024 from 1.30pm in Seminar Rooms 2 & 3, Clinical Education Centre, Glenfield Hospital.	

Helen Stokes

Head of Corporate Governance