

Progress of actions arising from the Trust Board meeting held on **Thursday 14 September 2023**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
14 September 2023 – no specific actions recorded (approvals recorded in formal Minutes)						
10 August 2023						
3	245/23/1	Escalation Report from FIC – 28 July 2023 To focus on capital and capital planning at a future Trust Board Development Session, as per FIC's recommendation to the Trust Board (please also see action 2 above).	CFO L Hooper DCLA B Cassidy	For potential scheduling at a future TBDS	Proposed for October November 2023 Board Development (as confirmed by DCLA via email on 21.9.23, following cancellation of October 2023 TBDS).	4
4	246/23/1	Research and Innovation Quarterly Report Following agreement that a quarterly report should be submitted to the Trust Board focused on education and training across the disciplines, to continue to progress plans to strengthen the report submitted to the People and Culture Committee (PCC) and submit this report thereafter to the Trust Board on a quarterly basis.	CPO C Teeney	PCC – Nov and TB – Dec 23	The report will be received by the People and Culture Committee in November 2023 with an update to the Trust Board in December 2023 (as confirmed via email by the CPO on 7.9.23).	4

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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