

TRUST BOARD

MEETING TO BE HELD IN THE BOARD ROOM, VICTORIA BUILDING, LEICESTER ROYAL INFIRMARY ON THURSDAY 12 JANUARY 2023 FROM 9.00AM

AGENDA

Table 1: Formalities and Open Meeting

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities:	Verbal	J MacDonald, Chair	To declare the meeting open, quorate and called in accordance with Standing Orders	9.00am
1.1	Welcome and apologies for absence, including those from Dr G Sharma, Associate Non-Executive Director.	Verbal	J MacDonald, Chair	For noting	9.00am
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate.	Verbal	The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.	<i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>	-
1.3	Declarations of Interest	Verbal	J MacDonald, Chair	For noting	-
1.4	Public Trust Board Minutes: 1.12.22	A	J MacDonald, Chair	For noting	-
1.5	Matters Arising: Board Action Log	B	J MacDonald, Chair	For approval	-

Table 2: Staff or Patient Story

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
2	Patient/Staff Story	Presenta-tion	J Hogg, Chief Nurse S Burton, Deputy Chief Nurse R Crook, Midwife	For review	9.05am

Table 3: Standing Items

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
3	Standing Items:	-	-	-	-
3.1	Chair's Report	Verbal	J MacDonald, Chair	For information	9.25am
3.2	Chief Executive's Report	C	R Mitchell, Chief Executive Officer	For information	9.35am
3.3	UHL Performance Update and Integrated Performance Report (M8) and comments from the Non-Executive Director Chairs on the relevant sections of the report:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee Chair <u>Finance Report (including roadmap to sustainable financial improvement):</u> Comments from the Finance and Investment Committee Chair	D & D1	J Melbourne, Chief Operating Officer M Williams, OPC NED Chair A Furlong, Medical Director, J Hogg, Chief Nurse V Bailey, QC NED Chair C Teeney, Chief People Officer B Patel, PCC NED Chair L Hooper, Chief Financial Officer S Harris, FIC NED Chair	For assurance	9.45am

Table 4: Decisions for the Trust Board

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
4	Decisions for the Trust Board:	-	-	-	-
4.1	NHS Resolution – Compliance with the 10 Safety Actions	E	J Hogg, Chief Nurse	For approval	10.15am

Table 5: Deliver High Quality Care

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
5	Deliver Timely High Quality, Safe, Sustainable Care:	-	-	-	-
5.1	UHL Maternity Perinatal Quality Assurance Scorecard	F	J Hogg, Chief Nurse	For assurance	10.25am

Table 6: Working with System Partners

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
6	Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items	-	-	-	-

Table 7: Looking After Our People

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7	Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture:	-	-	-	-

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7.1	Freedom to Speak Up Q2 & Q3 2022/23 Update Report	G	E Concannon & J Dawson, F2SU Guardians B Cassidy, Director of Corporate and Legal Affairs	For assurance	10.35am
7.2	Escalation report from the People and Culture Committee – 22.12.22	H	B Patel, PCC NED Chair	For review	10.45am

Table 8: Sustainable Finance

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
8	Sustainable Well-Governed Finances:	-	-	-	-
8.1	Month 8 Roadmap to Sustainable Financial Improvement	I	L Hooper, Chief Financial Officer	For assurance	10.50am
8.2	Escalation report from the Finance and Investment Committee 22.12.22	J	S Harris, FIC NED Chair	For review	10.55am
8.3	Escalation report from the Audit Committee 23.12.22	K	M Williams, AC NED Chair	For review	11.00am

Table 9: Infrastructure

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
9	Infrastructure Fit for the Future – no items	-	-	-	-

Table 10: Research Education & Improve

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10	Research, Education and Improvement at the Heart:	-	-	-	-

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10.1	Research and Innovation Quarterly Report and Presentation from Dr Harriet Walter re new Cancer Research Studies	L	N Brunskill, Director of Research and Innovation / H Walter, Consultant Clinical Oncologist	For assurance	11.05am

Table 11: Corporate Governance

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
11	Corporate Governance/ Regulatory Compliance:	-	-	-	-
11.1	Covid-19 Public Inquiry Update	M	B Cassidy, Director of Corporate and Legal Affairs	For assurance	11.25am
11.2	Board Assurance Framework & Risk Management Report	N	B Cassidy, Director of Corporate and Legal Affairs	For assurance	11.35pm
11.3	Terms of Reference for: <ul style="list-style-type: none"> Audit Committee People and Culture Committee 	O1 & O2	B Cassidy, Director of Corporate and Legal Affairs	For approval	11.45am

Table 12: Corporate Trustee Business

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
12	Corporate Trustee Business	-	-	-	-
12.1	Escalation Report from the Charitable Funds Committee – 16.12.22	P	B Cassidy, Director of Corporate and Legal Affairs (on behalf of Professor T Robinson, CFC NED Chair)	For review	11.55am

Table 13: Closing Formalities

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
13	Any Other Business	-	-	-	12 noon

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
14	Questions from the Press and Public	-	-	-	12 noon
15	<p>Reports and Minutes published on UHL's external website (not included in the board packs):</p> <p>www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</p>		<ul style="list-style-type: none"> • Audit Committee – Minutes of 28 October 2022 • Finance and Investment Committee – Minutes of 24 November 2022 • Charitable Funds Committee – Minutes of 7 October 2022 • People and Culture Committee – Minutes of 27 October 2022 	For information	-
16	Reports Deferred to a Future Meeting:	-	<ul style="list-style-type: none"> • Update of UHL's SFIs, Standing Orders, and Scheme of Delegation (March 2023) • Staff Survey Update 2021 – Progress on previous commitments 	-	-
17	Date and Time of Next Meeting	-	-	-	-
	The next public Trust Board meeting will be held on Thursday 9 February 2023 in Seminar Rooms 2/3, Clinical Education Centre, Glenfield Hospital.	-	-	-	-

Gill Belton
Corporate and Committee Services Officer