

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 11 MAY 2023 FROM 1.30PM IN SEMINAR ROOMS 2/3,
CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

AGENDA

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders				
1.1	Welcome and apologies for absence	Verbal	J MacDonald, Chair	For noting	1.30pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum. <i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>				
1.3	Declarations of Interest	Verbal	J MacDonald, Chair	For noting	
1.4	Public Trust Board Minutes: 13 April 2023	A	J MacDonald, Chair	For approval	
1.5	Matters Arising: Board Action Log	B	J MacDonald, Chair	For approval	
2.	Patient / Staff Story	C	C Sissling, Service Manager / PRISM Chair, Renal & Transplant R Lee, PRISM Patient Representative	For review	1.40pm
3.	Standing Items:				
3.1	Chair's Report	Verbal	J MacDonald, Chair	For information	2.00pm
3.2	Chief Executive's Report	D (to follow)	R Mitchell, Chief Executive Officer	For information	2.10pm
3.3	Integrated Performance Report (M12) and comments from the Non-Executive Director Chairs on the relevant sections of the report:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee Chair <u>Finance Report (including roadmap to sustainable financial improvement):</u> Comments from the Finance and Investment Committee Chair	E	J Melbourne, Chief Operating Officer M Williams, OPC NED Chair A Furlong, Medical Director, J Hogg, Chief Nurse V Bailey, QC NED Chair C Teeney, Chief People Officer B Patel, PCC NED Chair L Hooper, Chief Financial Officer S Harris, FIC NED Chair	For assurance	2.20pm

4	Deliver Timely High Quality, Safe, Sustainable Care				
4.1	Maternity Assurance Report (including perinatal surveillance scorecard)	F	J Hogg, Chief Nurse	For assurance	2.50pm
4.2	Escalation report from the Quality Committee – 27 April 2023	G	V Bailey, QC NED Chair	For review	3.00pm
4.3	Escalation Report from the OPC – 26 April 2023	H	M Williams, OPC NED Chair	For review	3.05pm
5	Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items				
6	Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture				
6.1	Junior Doctor Guardian of Safe Working Report	I	A Atkinson and R Singh, Junior Doctor Guardians of Safe Working	For assurance	3.10pm
6.2	Freedom to Speak Up Annual Report 2022/23	J	J Dawson and E Concannon, F2SU Guardians	For assurance	3.20pm
7	Sustainable Well-Governed Finances				
7.1	2021/22 Annual Accounts, Annual Report, Annual Governance Statement	K (to follow)	L Hooper, Chief Financial Officer	For approval	3.30pm
7.2	Escalation report from the Finance and Investment Committee – 2 May 2023	L (to follow)	S Harris, FIC NED Chair	For review (one item recommended for approval)	3.45pm
7.3	Escalation reports from the Audit Committee – 17 April 2023 and 27 April 2023	M1 & M2	M Williams, Audit Committee NED Chair	For review	3.50pm
8	Infrastructure Fit for the Future				
8.1	Escalation Report from the Reconfiguration and Transformation Committee – 19 April 2023	N	A Haynes, RTC NED Chair	For review	3.55pm
9.	Research, Education and Improvement at the Heart				
9.1	Research and Innovation Quarterly report and Presentation from Dr G Gulsin, Specialty Registrar.	O	N Brunskill, Director of R & I G Gulsin, Specialty Registrar	For approval	4.00pm
10	Corporate Governance/Regulatory Compliance				
10.1	Audit Committee Annual Report 2022/23	P	M Williams, Audit Committee NED Chair	For approval	4.15pm
10.2	Terms of Reference for Trust Leadership Team and Operations and Performance Committee	Q1 & Q2	B Cassidy, Director of Corporate and Legal Affairs	For approval	4.25pm
10.3	Trust Board Sealings Quarterly report	R	B Cassidy, Director of Corporate and Legal Affairs	For noting	4.35pm

11	Corporate Trustee Business				
11.1	Escalation report from the Charitable Funds Committee – 14 April 2023	S	T Robinson, CFC NED Chair	For review	4.40pm
12	Any Other Business				4.45pm
13	Questions from the Press and Public				
14	Reports and Minutes published on UHL’s external website (not included in the board packs):				
	<ul style="list-style-type: none"> • Quality Committee – Minutes of 30 March 2023 • Operations and Performance Committee – Minutes of 22 February 2023 • Finance and Investment Committee – Minutes of 31 March 2023 • Charitable Funds Committee – Minutes of 17 February 2023 • Reconfiguration and Transformation Committee – Minutes of 15 February 2023 <p>www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</p>				
15	REPORTS DEFERRED TO A FUTURE MEETING – none				
16	Date and Time of Next Meeting				
	The next public Trust Board meeting will be held on Thursday 8 June 2023 from 1.30pm in Seminar Rooms 2/3, Clinical Education Centre, Glenfield Hospital.				

Gill Belton
Corporate and Committee Services Officer