

<b>Meeting title:</b>	Trust Board (as Corporate Trustee)	<b>Public Trust Board paper S</b>			
<b>Date of the meeting:</b>	11 May 2023				
<b>Title:</b>	<b>Escalation Report from the Charitable Funds Committee (CFC): 14 April 2023</b>				
<b>Report presented by:</b>	Professor Tom Robinson – CFC Non-Executive Director Chair				
<b>Report written by:</b>	Helen Stokes, Corporate and Committee Services Manager				
<b>Action – this paper is for:</b>	Decision/Approval		Assurance	x	Update
<b>Where this report has been discussed previously</b>	Not applicable				

<b>To your knowledge, does the report provide assurance or mitigate any significant risks? If yes, please detail which</b>
The report provides assurance re: the appropriate spend and governance of charitable funds, and re: progress on fundraising activities.

<b>Impact assessment</b>
N/A
Acronyms used: CFC – Charitable Funds Committee LHC – Leicester Hospitals Charity

**1. Purpose of the Report**

To provide assurance to the Trust Board as Corporate Trustee on the work of the UHL Charitable Funds Committee (CFC), and escalate any issues as required.

**2. Recommendations**

- 2.1 There are no public items from CFC requiring specific Trust Board approval as Corporate Trustee. However, in the formal Minutes of the meeting, some items will be ‘recommended’ due to them having been discussed while the meeting was inquorate (see below).

**3. Summary**

The CFC meeting was inquorate for part of the time. In the formal Minutes, some items will therefore appear as ‘recommended’ items due to having been discussed while inquorate. The following items from the CFC meeting of 14 April 2023 are summarised for the 11 May 2023 public Trust Board (as Corporate Trustee):

**Discussion items:**

**3.1 Fundraising and Charitable Donations Policy**

Following discussions at its February 2023 meeting, CFC reviewed a further updated iteration of the Fundraising and Charitable Donations Policy. CFC welcomed this updated version, and made a number of specific comments including how best to reflect the need for appropriate Estates and Facilities involvement in signing-off space/capital requirements. CFC’s comments would now be incorporated into the version being presented to the Trust’s Policy and Guideline Committee.

### **3.2 Interim evaluation of the NHS Charities Together Community Partnership Grant**

CFC was briefed on the interim evaluation and high-level associated recommendations from the NHS Charities Together Community Partnership Grant, noting that Leicester Hospitals Charity had been designated as the lead Charity for such grants within LLR. The Director of Leicester Hospitals Charity provided assurance to CFC that the Trust's Director of Health Equality and Inclusion was closely involved with this community-based work, and would be keen to see it appropriately progressed in future. The nature of any potential successor programme was still being discussed, and a further update on the next steps would be provided to the June 2023 CFC meeting.

### **3.3 Management of dormant funds**

CFC reviewed proposals to ensure that funds were reviewed and used in a timely manner, and noted the current position regarding any funds with little or no activity. As well as raising internal awareness of such funds with CMGs, it was agreed to contact both the Charity Commission and other NHS Charities ahead of presenting a further discussion paper to the June 2023 CFC (which would also include a review of delegated limits in respect of General Purpose funds). *It was agreed to highlight this discussion to the Trust Board as Corporate Trustee.*

### **3.4 Charity performance and appeals update 2022/23 – month 12**

CFC was briefed on the performance of the Charity against its targets and KPIs (the majority of which were on track). The CFC Non-Executive Director Chair welcomed the positive assurance provided by the report, particularly welcoming the Charity having over-delivered against its overall 2022/23 fundraising target and against the planned number of donations. In terms of the current major appeals, the Spiritual Care Appeal was now being significantly ramped up, and CFC particularly welcomed the draft appeal brochure. The CFC Non-Executive Director Chair advised that he was assured by the performance report.

### **3.5 Charitably-Funded Insurance Policies – renewal 2023/24**

Further to the in-principle approval given at the February 2023 meeting, CFC noted the finalised 2023/24 renewal cost for the 2 charitably-funded insurance policies (management liability insurance, and personal accident insurance for staff undertaking emergency retrievals), involving a reduction on both premiums compared to 2022/23.

### **3.6 Finance and Governance Report 2022/23 – month 11**

The Charity's year to date income of £3,545k being £578k was above plan, while year to date expenditure of £2,554k was £1,979k below plan, with a lower than anticipated spend on appeals. The report showed an overall net increase in funds of £624k, giving a closing balance of the Charity's funds (at month 11) of £8,317k. the Charity's month 11 General Purpose fund balance (after commitments) was £876k. Investment losses as at 28 February 2023 were reported as £367k. The report also included a table showing the £1,594k grant spend as at month 11, broken down by alignment to the Charity's objects.

### **3.7 Charitable Funds Investment Manager update – month 12**

As at month 12, 2022/23 investment losses were reported as £397k, with performance down 0.32% on the 6-month period. CFC noted this position.

## **4. Date of next meeting**

**Friday 16 June 2023 (9.30am – 11.30am)**