

University Hospitals of Leicester NHS Trust  
**Progress of actions arising from the Trust Board meeting held on Thursday 6 May 2021**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
<b>6 May 2021</b>						
1	148/21/1	<b>System Health Inequalities Framework</b> To schedule future Trust Board discussions on the proposed responses to the Health Inequalities Framework (both at a Trust level and at a System level).	<b>DSC/ CHAIR</b> <i>M Wightman</i> <i>J MacDonald</i>	TB 1.7.21	Will be agreed as part of the schedule of work for 2021/22, to be completed for the 1.7.21 Trust Board.	<b>4</b>
2a	148/21/3	<b>Acting Chief Executive's report – May 2021</b> To consider the messaging arrangements for patients and public surrounding Covid-19 infection prevention and how to embed this messaging into UHL's recovery and restoration programme to influence the behaviours of patients who were choosing to delay their treatments due to infection prevention concerns. Update to be provided to a future PPPC meeting.	<b>CN</b> <i>C Fox</i>	Future PPPC mtg (date TBA)	Under consideration. The Chief Nurse will inform the Corporate and Committee Services Team of the date on which this report will be submitted to PPPC.	<b>4</b>
2b	148/21/3	To increase the Trust's focus on reducing emergency hospital readmissions and to present a progress update to a future PPPC meeting.	<b>MD</b> <i>A Furlong</i>	Future PPPC mtg PPPC 30.9.21	Provisionally scheduled for September 2021 PPPC meeting.	<b>4</b>
3a	148/21/4	<b>Restoration and Recovery of Elective Orthopaedic Surgery</b> To hold a discussion with the Leicester and Leicestershire Healthwatch Chair to consider ways in which Healthwatch could support improvements in the communication with patients whose surgery had been delayed due to the impact of Covid-19.	<b>ACOO</b> <i>D Mitchell</i>	Immediate	A meeting was scheduled for 27 May 2021, but this is now being rearranged.	<b>4</b>
3b	148/21/4	To liaise with the Chief Nurse to explore ways in which volunteers could assist in the process for communicating with patients whose surgery had been delayed due to Covid-19.	<b>ACOO</b> <i>D Mitchell</i>	Immediate	Meeting arranged for 27 May 2021.	<b>4</b>
3c	148/21/4	To consider ways in which the innovative approach adopted by Professor J Dias in supporting patients waiting for elective surgery could be applied across the Trust (noting the healthcare inequalities agenda) and to brief Trust Board members on the outputs of this work.	<b>ACOO</b> <i>D Mitchell</i>	<del>Future TB mtg</del> TB 1.7.21	A progress update is provisionally scheduled for the Trust Board meeting on 1 July 2021.	<b>4</b>

\* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

<b>RAG Status Key:</b>	<b>5</b> Complete	<b>4</b> On Track	<b>3</b> Some Delay – expected to be completed as planned	<b>2</b> Significant Delay – unlikely to be completed as planned	<b>1</b> Not yet commenced
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Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
4	149/21/2	<b>Integrated Risk Report and BAF</b> To work with the Executive Team to develop the 2021/22 BAF and present (a) a draft BAF for discussion at the Trust Board thinking day on 10 June 2021, and (b) the final BAF for approval at the Trust Board meeting on 1 July 2021.	<b>DCLA/ HoR&amp;A</b> <i>S Ward R Manton</i>	TBTD 10.6.21 & TB 1.7.21	Reports are provisionally timetabled for the Trust Board development session on 10 June and Trust Board on 1 July 2021, respectively.	4
5	149/21/3.2	<b>Quality and Outcomes Committee Summary 29.4.21</b> To liaise with the QOC Non-Executive Director Chair (outside the meeting) to inform his own understanding of the process for QOC to review and monitor any patient harm arising from treatment delays.	<b>CHAIR</b> <i>J MacDonald</i>	As appropriate	Complete.	5
6	149/21/3.3	<b>People Process and Performance Committee Summary 29.4.21</b> To schedule a discussion on the action plan to respond to UHL's Staff Survey results at a future Trust Board meeting.	<b>CPO</b> <i>H Wyton</i>	Future TB mtg (date TBA)	The Chief People Officer will submit a report to the Trust Board in July 2021 or August 2021, once the 'free text' data has been received and incorporated into the CMG and Directorate-level action plans.	4
7a	149/21/3.4	<b>Finance and Investment Committee Summary 29.4.21</b> To present the H1 (April-September) 2021/22 Financial Plan to FIC on 27 May 2021 for approval.	<b>CFO</b> <i>S Lazarus</i>	FIC 27.5.21	Complete.	5
7b	149/21/3.4	To present the detailed 2021/22 Capital Plan to FIC on 27 May 2021 for approval.	<b>CFO</b> <i>S Lazarus</i>	FIC 27.5.21	Complete.	5
8	151/21/1	<b>Charitable Funds Committee Minutes 16.4.21</b> To approve charitable funding application 7825 for the Wellbeing at Work 2021/22 Plan.	<b>CFO</b> <i>S Lazarus</i>	Immediate	Actioned.	5
<b>1 April 2021</b>						
9	115/21/2	<b>Chairman's briefing report – April 2021</b> To consider the scope to nominate an Executive Director Champion for disabled patients and staff.	<b>ACE</b>	As appropriate	Under consideration.	4
<b>4 February 2021</b>						
10	40/21/1	<b>Staff Story – LGBTQ+ Update</b> To consider scheduling a separate session for Trust Board members to engage in the Rainbow Badge campaign and sign-up to the Rainbow Badge Pledge (if appropriate).	<b>CPO</b>	<del>3 months</del> May 2021	Trust Board members have been contacted directly by email with this information on 11 May 2021 and invited to submit their pledge.	5

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