

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 3 JUNE 2021 FROM 9AM – 12.15PM

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	WELCOME AND APOLOGIES	-	Chair	
	To receive apologies for absence from Mr A Furlong, Medical Director and to note that Mr J Jameson, Deputy Medical Director will be attending the meeting on his behalf.			-
2.	DECLARATIONS OF INTERESTS	-	Chair	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 6 May 2021 virtual Trust Board meeting. <i>For approval</i>	A	Chair	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chair	9.00am – 9.05am
FOR EXPLORATION				
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	PATIENT STORY	C	Chief Nurse	9.05am – 9.25am
5.2	CHAIR'S MONTHLY REPORT – JUNE 2021	D	Chair	9.25am – 9.35am
5.3	ACTING CHIEF EXECUTIVE'S MONTHLY REPORT – JUNE 2021	E	Acting Chief Executive	9.35am – 9.50am
5.4	RESTORATION AND RECOVERY OF CLINICAL SERVICES	F (to follow)	Acting Chief Operating Officer	9.50am – 10.05am
5.5	PROCESS FOR REVIEWING PATIENT HARM	G	Deputy Medical Director (on behalf of the Medical Director)	10.05am – 10.20am
5.6	BOARD DEVELOPMENT	H	Chair	10.20am – 10.40am
FOR NAVIGATION				
6.	ITEMS FOR ASSURANCE			
6.1	ROADMAP TO SUSTAINABLE FINANCIAL IMPROVEMENT – ASSURANCE REPORT	I	Acting Chief Executive	10.40am – 10.50am
6.2	REPORTS FROM VIRTUAL BOARD COMMITTEE MEETINGS – MAY 2021	J1 – J5		

6.2.1	AUDIT COMMITTEE To receive the public Minutes of the Audit Committee meeting held on 17 May 2021 and approve any recommended items.	J1	AC Non-Executive Director Chair	10.50am – 10.55am
6.2.2	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 27 May 2021 QOC and approve any recommended items.	J2 (to follow)	QOC Non-Executive Director Chair	10.55am – 11.00am
6.2.3	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive a summary of the issues considered at the 27 May 2021 PPPC and approve any recommended items.	J3	PPPC Non-Executive Director Chair	11.00am – 11.05am
6.2.4	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 27 May 2021 FIC and approve any recommended items. The <i>financial performance report for month 1 of 2021/22</i> will be introduced separately by the Chief Financial Officer.	J4 (to follow) J5	FIC Non-Executive Director Chair Chief Financial Officer	11.05am – 11.10am 11.10am – 11.15am
7.	ITEMS FOR NOTING			-
7.1	QUARTERLY SEALINGS REPORT – 1 JANUARY 2021 TO 31 MARCH 2021	K	Director of Corporate and Legal Affairs	-
7.2	MINUTES OF THE LEICESTER, LEICESTERSHIRE AND RUTLAND (LLR) INTEGRATED CARE SYSTEM (ICS) BOARD MEETINGS HELD ON 16 MARCH 2021 AND 30 APRIL 2021	L1 & L2	Chair	-
7.3	MINUTES FROM THE VIRTUAL BOARD COMMITTEE MEETINGS – APRIL 2021	M1 – M3		
7.3.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the Minutes of the 29 April 2021 QOC, noting that any recommended items were approved through the meeting summary presented to the 6 May 2021 Trust Board.	M1	QOC Non-Executive Director Chair	-
7.3.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the Minutes of the 29 April 2021 PPPC, noting that any recommended items were approved through the meeting summary presented to the 6 May 2021 Trust Board.	M2	PPPC Non-Executive Director Chair	-
7.3.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the Minutes of the 29 April 2021 FIC, noting that any recommended items were approved through the meeting summary presented to the 6 May 2021 Trust Board.	M3	FIC Non-Executive Director Chair	-
8.	QUESTIONS FROM THE PUBLIC AS NOTIFIED IN ADVANCE OF THE MEETING		Chairman	11.15am – 11.25am
9.	ANY OTHER BUSINESS		Chairman	-
10.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held virtually on Thursday 1 July 2021 from 9am.	-	Chairman	
11.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 12-17).	-	-	-
	10-minute comfort break 11.25am – 11.35am			
12.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the	-	Chairman	-

	agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
13.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the 6 May 2021 virtual Trust Board meeting. <i>for approval</i>	N	Chair	-
14.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	O	Chair	11.35am – 11.40am
FOR EXPLORATION				
15.	KEY ISSUES FOR DISCUSSION/DECISION	-		-
15.1	CONFIDENTIAL REPORT BY THE CHIEF PEOPLE OFFICER	P (to follow)	Chief People Officer	11.40am – 11.50am
FOR NAVIGATION				
16.	ITEMS FOR ASSURANCE			
16.1	REPORTS FROM BOARD COMMITTEES			
16.1.1	AUDIT COMMITTEE To receive the confidential Minutes and the private confidential Minutes of the 17 May 2021 Audit Committee.	Q1 & Q2	AC Non-Executive Director Chair	11.50am – 12noon
16.1.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the confidential issues considered at the 27 May 2021 FIC (any items requiring Trust Board approval are appended to the summary).	R (to follow)	FIC Non-Executive Director Chair	12noon – 12.05pm
16.1.3	REMUNERATION COMMITTEE To receive the confidential Minutes of the 19 May 2021 Remuneration Committee.	S	Chair	12.05pm – 12.10pm
16.2	REPORTS FROM EXECUTIVE GROUPS			
16.2.1	EXECUTIVE STRATEGY BOARD (ESB) To receive the action notes arising from the ESB meeting held on 4 May 2021.	T	Acting Chief Executive	12.10pm – 12.15pm
17.	ITEMS FOR NOTING			
17.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the confidential Minutes of the 29 April 2021 QOC (noting that any recommended items were approved by the Trust Board on 1 April 2021).	U1	QOC Non-Executive Director Chair	-
17.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the confidential Minutes of the 29 April 2021 FIC (noting that any recommended items were approved by the Trust Board on 1 April 2021).	U2	FIC Non-Executive Director Chair	-
18.	ANY OTHER BUSINESS	-	Chairman	

Kate Rayns, Corporate and Committee Services Officer