

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 6 MAY 2021 FROM 9AM – 1PM

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	WELCOME AND APOLOGIES	-	Chairman	
	To receive any apologies for absence.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 1 April 2021 virtual Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	9.00am – 9.05am
FOR EXPLORATION				
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	SYSTEM HEALTH INEQUALITIES FRAMEWORK <i>Mr I Browne, Director of Public Health, Leicester City Council and Mr M Sandys, Director of Public Health, Leicestershire County Council to attend for this item.</i>	C	Director of Strategy and Communications & Mr M Pierce, Head of Population Management, LLR CCGs	9.05am – 9.30am
5.2	CHAIRMAN'S MONTHLY REPORT – MAY 2021	D	Chairman	9.30am – 9.40am
5.3	ACTING CHIEF EXECUTIVE'S MONTHLY REPORT – MAY 2021	E	Acting Chief Executive	9.40am – 10.00am
5.4	STAFF STORY – RESTORATION AND RECOVERY OF ELECTIVE ORTHOPAEDIC SURGERY <i>Professor J Dias, Consultant Orthopaedic Surgeon to attend for this item.</i>	F	Chief People Officer	10.00am – 10.15am
FOR NAVIGATION				
6.	ITEMS FOR ASSURANCE			
6.1	EAST MIDLANDS CLINICAL RESEARCH NETWORK EAST MIDLANDS – QUARTERLY UPDATE <i>Professor D Rowbotham, EMCRN Clinical Director, and Ms E Moss, EMCRN Chief Operating Officer to attend for this item.</i>	G	Medical Director	10.15am – 10.25am
6.2	INTEGRATED RISK REPORT AND BOARD ASSURANCE FRAMEWORK (BAF)	H	Director of Corporate and Legal Affairs	10.25am – 10.35am

6.3	REPORTS FROM VIRTUAL BOARD COMMITTEE MEETINGS – APRIL 2021	I1 – I2		
6.3.1	AUDIT COMMITTEE To receive the public Minutes of the Audit Committee meeting held on 19 April 2021 and approve any recommended items.	I1	AC Non-Executive Director Chair	10.35am – 10.40am
6.3.2	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 29 April 2021 QOC and approve any recommended items.	I2 (to follow)	QOC Non-Executive Director Chair	10.40am – 10.45am
6.3.3	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive a summary of the issues considered at the 29 April 2021 PPPC and approve any recommended items.	I3 (to follow)	PPPC Non-Executive Director Chair	10.45am – 10.50am
6.3.4	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 29 April 2021 FIC and approve any recommended items. The <i>financial performance report for month 12 of 2020/21</i> will be introduced separately by the Chief Financial Officer.	I4 (to follow) I5	FIC Non-Executive Director Chair Chief Financial Officer	10.50am – 10.55am 10.55am – 11.00am
7.	ITEMS FOR NOTING			-
7.1	DECLARATIONS OF INTEREST – MR J MACDONALD, TRUST CHAIRMAN	J (to follow)	Director of Corporate and Legal Affairs	-
7.2	MINUTES FROM THE VIRTUAL BOARD COMMITTEE MEETINGS – MARCH 2021	K1 – K3		
7.2.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the Minutes of the 25 March 2021 QOC, noting that any recommended items were approved through the meeting summary presented to the 1 April 2021 Trust Board.	K1	QOC Non-Executive Director Chair	-
7.2.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the Minutes of the 25 March 2021 PPPC, noting that any recommended items were approved through the meeting summary presented to the 1 April 2021 Trust Board.	K2	PPPC Non-Executive Director Chair	-
7.2.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the Minutes of the 25 March 2021 FIC, noting that any recommended items were approved through the meeting summary presented to the 1 April 2021 Trust Board.	K3	FIC Non-Executive Director Chair	-
8.	CORPORATE TRUSTEE BUSINESS			
8.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the Minutes of the CFC meeting held on 16 April 2021 and approve any recommended items	L	CFC Non-Executive Director Chair	11.00am – 11.05am
8.2	LEICESTER HOSPITALS CHARITY ANNUAL PLAN 2021/22 To receive the Charity Annual Plan for information.	M	Director of Strategy and Communications/ Director Leicester Hospitals Charity	11.05am – 11.10am
9.	QUESTIONS FROM THE PUBLIC AS NOTIFIED IN ADVANCE OF THE MEETING		Chairman	11.10am – 11.15am
10.	ANY OTHER BUSINESS		Chairman	-
11.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held virtually on Thursday 3 June 2021 from 9am.	-	Chairman	
12.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to	-	-	-

	Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 13-19).			
10-minute comfort break 11.15am – 11.25am				
13.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	-
14.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the 1 April 2021 virtual Trust Board meeting. <i>for approval</i>	N	Chairman	-
15.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	O	Chairman	11.25am – 11.30am
FOR EXPLORATION				
16.	KEY ISSUES FOR DISCUSSION/DECISION	-		-
16.1	CONFIDENTIAL REPORT BY THE DIRECTOR OF FINANCIAL IMPROVEMENT	P1	Director of Financial Improvement	11.30am – 11.40am
16.2	CONFIDENTIAL REPORT BY THE ACTING CHIEF OPERATING OFFICER AND THE MEDICAL DIRECTOR	P2 (to follow)	Acting Chief Operating Officer/ Medical Director	11.40am – 11.50am
16.3	CONFIDENTIAL REPORT BY THE DIRECTOR OF STRATEGY AND COMMUNICATIONS	P3	Director of Strategy and Communications	11.50am – 12noon
16.4	CONFIDENTIAL REPORT BY THE TGH LTD MANAGING DIRECTOR AND FINANCE DIRECTOR/COMPANY SECRETARY	P4	TGH Ltd Managing Director and Finance Director/Company Secretary	12noon – 12.10pm
16.5	CONFIDENTIAL JOINT REPORT BY THE CHAIRMAN AND ACTING CHIEF EXECUTIVE	P5	Chairman/Acting Chief Executive	12.10pm – 12.30pm
FOR NAVIGATION				
17.	ITEMS FOR ASSURANCE			
17.1	REPORTS FROM BOARD COMMITTEES			
17.1.1	AUDIT COMMITTEE To receive the confidential Minutes and the private confidential Minutes of the 19 April 2021 Audit Committee.	Q1 & Q2	AC Non-Executive Director Chair	12.30pm – 12.40pm
17.1.2	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the confidential issues considered at the 29 April 2021 QOC (any items requiring Trust Board approval are appended to the summary).	R (to follow)	QOC Non-Executive Director Chair	12.40pm – 12.45pm
17.1.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the confidential issues considered at the 29 April 2021 FIC (any items requiring Trust Board approval are appended to the summary).	S (to follow)	FIC Non-Executive Director Chair	12.45pm – 12.50pm
17.2	REPORTS FROM EXECUTIVE GROUPS			
17.2.1	EXECUTIVE STRATEGY BOARD (ESB) To receive the action notes arising from the ESB meeting held on 6 April 2021.	T	Acting Chief Executive	12.50pm – 12.55pm

18.	CORPORATE TRUSTEE BUSINESS			
18.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the confidential Minutes of the CFC meeting held on 16 April 2021 and approve any recommended items.	U	CFC Non-Executive Director Chair	12.55pm – 1pm
19.	ITEMS FOR NOTING			
19.1	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the confidential Minutes of the 25 March 2021 FIC (noting that any recommended items were approved by the Trust Board on 1 April 2021).	V	FIC Non-Executive Director Chair	-
20.	ANY OTHER BUSINESS	-	Chairman	

Kate Rayns, Corporate and Committee Services Officer