

University Hospitals of Leicester NHS Trust
Progress of actions arising from the Trust Board Reconfiguration meeting held on Thursday 4 February 2021

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
4 February 2021 - Reconfiguration						
1a	TBC	Embedding EDI into Reconfiguration through the IDMF The Head of EDI and Reconfiguration Programme Director to progress work relating to the implementation of measurable KPIs.	H,EDI/ RPD A Onyemah / N Topham	On-going	Complete.	5
1b	TBC	To consider following a patient journey (potentially across boundaries, as well as within boundaries, where achievable) in taking this work forward.	H, EDI A Onyemah	On-going	Complete.	5
2	TBC	UHL Public Reconfiguration Update To discuss issues relating to use of £7m CDEL monies at the next meeting of the Finance and Investment Committee and, thereafter, at the Reconfiguration Programme Trust Board, as appropriate.	DEF/CFO/ FIC Chair D Kerr / S Lazarus / A Johnson	Next FIC mtg – Feb 2021	Complete.	5
3	TBC	Travel Planning Support and Development To submit the full action plan to the March public RPTB meeting (in order to provide assurance re the level of extensive public involvement).	RPD N Topham	Public RPTB – March 2021	Complete.	5
4a	TBC	Reconfiguration Public Risk Update To give consideration to presenting the risk information in the same format as that utilised when considering wider organisational risks at the public Trust Board meetings.	DEF/RPD D Kerr / N Topham	For future public RPTB mtgs	Complete.	5
4b	TBC	To review the wider risk register (for those risks scoring below 16) to determine if the risk referenced by Mr Williams (NED) in relation to discussion on risk 16 was included there.	RPD N Topham	Immediate	In progress.	4

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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1 October 2020 – Reconfiguration						
1	215/20/3	Reconfiguration Programme Governance To review the proposals of levels of involvement (at different levels of the governance structure) of Non-Executive Directors within other NHS Trusts with schemes comparable to UHL, in order to further inform the thinking at UHL re reconfiguration programme governance.	Trust Chair / DCLA	For future RPTB mtg (upon receipt of information) Update to be scheduled for RPTB 4.2.21	Trust Chairman and Director of Corporate and Legal Affairs to review the position further in light of the information obtained (as requested by the DEF from other HIP1 SRO's, a response to which is currently awaited) and report to a future meeting of the Reconfiguration Programme Trust Board. At the RPTB public meeting on 4.2.21, the Trust Chairman undertook to contact his counterparts at other relevant Trusts to determine their governance arrangements and further undertook to submit information on this to the next RPTB meeting on 4 March 2021.	4
3 September 2020 – Reconfiguration						
2f	181/20/2	To provide a briefing paper on modern construction methods and the construction procurement routes being utilised to mitigate against construction cost increases to a future Trust Board Reconfiguration meeting.	DEF	RPTB meeting – Feb / Mar 21	Work in progress. The Construction Playbook issued on 4 December 2020 brings together a number of the items discussed. Additionally, we have the Collaboration Agreement document that highlights issues around centralised and national programme approach to standardisation etc. Both of these are being discussed with NHS E/I with regard to the impact on our programme scope. An update paper will be incorporated into further TB updates in Feb / March 2021. Latest update: - this report will be submitted to the March 2021 RPTB meeting.	5

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