

Progress of actions arising from the Trust Board Reconfiguration meeting held on **Thursday 7 January 2021**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
7 January 2021 – Reconfiguration						
1	25/21/2	Reconfiguration Programme Update The Head of EDI to attend a future RPTB meeting to present on the EDI elements of the Reconfiguration Programme.	RPD	Future RPTB – 4.2.21	Scheduled for the February 2021 public RPTB meeting.	5
2	25/21/2	Risk Update To update the presentation of the Risk report for future RPTB meetings.	DEF/RPD	For next and future RPTB mtgs	Work complete for February 2021 meeting onwards.	5
3a	25/21/3	Travel Action Plan (In response to a query raised) to ascertain why Rutland County Council was not represented on the Steering Group.	DEF	Immediate	Rutland County Council are on the Steering Group and are represented by their Passenger Transport Strategy Manager.	5
3b	25/21/3	To send to the Director of Estates and Facilities, the Reconfiguration Programme Director and the Chief People Officer a copy of an email received from a Consultant within the Trust's services re the actions being undertaken to be as environmentally friendly as possible.	Trust	Immediate	Contact with the Consultant was mainly through a telephone call. He is keen to contribute to this sustainability agenda which he believes is also linked to the VFM and transformation agendas. Suggest consideration is given to this as a workstream and the Consultant is invited to contribute to it.	5
1 October 2020 – Reconfiguration						
1	215/20/3	Reconfiguration Programme Governance To review the proposals of levels of involvement (at different levels of the governance structure) of Non-Executive Directors within other NHS Trusts with schemes comparable to UHL, in order to further inform the thinking at UHL re reconfiguration programme governance.	Trust Chair / DCLA	For future RPTB mtg (upon receipt of information)	Trust Chairman and Director of Corporate and Legal Affairs to review the position further in light of the information obtained (as requested by the DEF from other HIP1 SRO's, a response to which is currently awaited) and report to a future meeting of the Reconfiguration Programme Trust Board.	4
3 September 2020 – Reconfiguration						
2f	181/20/2	To provide a briefing paper on modern construction methods and	DEF	RPTB	Work in progress.	4

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strikethrough~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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Trust Board Reconfiguration paper B

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		the construction procurement routes being utilised to mitigate against construction cost increases to a future Trust Board Reconfiguration meeting.		meeting – Feb / Mar 21	The Construction Playbook issued on 4 December 2020 brings together a number of the items discussed. Additionally, we have the Collaboration Agreement document that highlights issues around centralised and national programme approach to standardisation etc. Both of these are being discussed with NHS E/I with regard to the impact on our programme scope. An update paper will be incorporated into further TB updates in Feb / March 2021. Latest update: - this report will be submitted to the March 2021 RPTB meeting.	

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