

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 1 APRIL 2021 FROM 9AM – 12NOON

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	WELCOME AND APOLOGIES	-	Chairman	
	To receive apologies for absence from Mr A Furlong, Medical Director and Ms H Wyton Chief People Officer. To note that Mr J Jameson, Deputy Medical Director will attend on behalf of the Medical Director and Ms J Tyler-Fantom, Deputy Chief People Officer will attend on behalf of the Chief People Officer.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 4 March 2021 virtual Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	9.00am – 9.05am
FOR EXPLORATION				
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	UHL MATERNITY IMPROVEMENT JOURNEY <i>Ms E Broughton, Head of Midwifery/Head of Nursing and Ms K Williams, Deputy Head of Midwifery to attend virtually for this item.</i>	C	Chief Nurse	9.05am – 9.25am
5.2	CHAIRMAN'S MONTHLY REPORT – APRIL 2021	D	Chairman	9.25am – 9.40am
5.3	ACTING CHIEF EXECUTIVE'S MONTHLY REPORT – APRIL 2021	E	Acting Chief Executive	9.40am – 10.00am
FOR NAVIGATION				
6.	ITEMS FOR ASSURANCE			
6.1	REPORTS FROM VIRTUAL BOARD COMMITTEE MEETINGS – MARCH 2021	F1 – F5		
6.1.1	AUDIT COMMITTEE To receive the public Minutes of the Audit Committee meeting held on 5 March 2021 and approve any recommended items.	F1	AC Non-Executive Director Chair	10.00am – 10.10am
6.1.2	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 25 March 2021 QOC and approve any recommended items.	F2	QOC Non-Executive Director Chair	10.10am – 10.15am

6.1.3	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive a summary of the issues considered at the 25 March 2021 PPPC and approve any recommended items (including the Junior Doctors Guardian of Safe Working report).	F3	PPPC Non-Executive Director Chair	10.15am – 10.20am
6.1.4	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 25 March 2021 FIC and approve any recommended items. The <i>financial performance report for month 11 of 2020/21</i> will be introduced separately by the Chief Financial Officer.	F4 (to follow) F5	FIC Non-Executive Director Chair Chief Financial Officer	10.20am – 10.25am 10.25am – 10.30am
7.	ITEMS FOR NOTING			-
7.1	TRUST BOARD MEMBERS' ANNUAL DECLARATIONS OF INTEREST 2021/22	G (to follow)	Director of Corporate and Legal Affairs	-
7.2	MINUTES FROM THE VIRTUAL BOARD COMMITTEE MEETINGS – FEBRUARY 2021	H1 – H3		
7.2.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the Minutes of the 25 February 2021 QOC, noting that any recommended items were approved through the meeting summary presented to the 4 March 2021 Trust Board.	H1	QOC Non-Executive Director Chair	-
7.2.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the Minutes of the 25 February 2021 PPPC, noting that any recommended items were approved through the meeting summary presented to the 4 March 2021 Trust Board.	H2	PPPC Non-Executive Director Chair	-
7.2.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the Minutes of the 25 February 2021 FIC, noting that any recommended items were approved through the meeting summary presented to the 4 March 2021 Trust Board.	H3	FIC Non-Executive Director Chair	-
7.3	MINUTES OF THE LLR SYSTEM LEADERS GROUP – 25 FEBRUARY 2021	I	Trust Chairman	-
8.	QUESTIONS FROM THE PUBLIC AS NOTIFIED IN ADVANCE OF THE MEETING		Chairman	10.30am – 10.40am
9.	ANY OTHER BUSINESS		Chairman	-
10.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held virtually on Thursday 6 May 2021 from 9am.	-	Chairman	
11.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 12-18).	-	-	-
	10-minute comfort break 10.40am – 10.50am			
12.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	-

13.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the 4 March 2021 and the 22 March 2021 virtual Trust Board meetings. <i>for approval</i>	J1 & J2	Chairman	-
14.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	K	Chairman	10.50am – 10.55am
FOR EXPLORATION				
15.	KEY ISSUES FOR DISCUSSION/DECISION	-		-
15.1	CONFIDENTIAL REPORT BY THE DIRECTOR OF FINANCIAL IMPROVEMENT	L1	Director of Financial Improvement	10.55am – 11.05am
15.2	CONFIDENTIAL REPORTS BY THE CHIEF FINANCIAL OFFICER	L2 & L3 (to follow)	Chief Financial Officer	11.05am – 11.15am
15.3	CONFIDENTIAL REPORT BY THE CHAIRMAN AND THE ACTING CHIEF EXECUTIVE	L4	Chairman and Acting Chief Executive	11.15am – 11.25am
15.4	CONFIDENTIAL REPORT BY THE DIRECTOR OF STRATEGY AND COMMUNICATIONS	L5	Director of Strategy and Communications and Ms L Davies, Director of Leicester Hospitals Charity	11.25am – 11.30am
FOR NAVIGATION				
16.	ITEMS FOR ASSURANCE			
16.1	REPORTS FROM BOARD COMMITTEES			
16.1.1	AUDIT COMMITTEE To receive the confidential Minutes and the private confidential Minutes of the 5 March 2021 Audit Committee.	M1 & M2	AC Non-Executive Director Chair	11.30am – 11.40am
16.1.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the confidential issues considered at the 25 March 2021 FIC (any items requiring Trust Board approval are appended to the summary).	N (to follow)	FIC Non-Executive Director Chair	11.40am – 11.45am
16.1.3	REMUNERATION COMMITTEE To receive and note the confidential Minutes of the 11 March 2021 Remuneration Committee.	O	Chairman	11.45am – 11.50am
16.2	REPORTS FROM EXECUTIVE GROUPS			
16.2.1	EXECUTIVE STRATEGY BOARD (ESB) To receive the action notes arising from the ESB meeting held on 2 March 2021.	P	Acting Chief Executive	11.50am – 11.55am
17.	ITEMS FOR NOTING			
17.1	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the confidential Minutes of the 25 February 2021 FIC (noting that any recommended items were approved by the Trust Board on 4 March 2021).	Q	FIC Non-Executive Director Chair	-
18.	ANY OTHER BUSINESS	-	Chairman	11.55am – 12noon

Kate Rayns, Corporate and Committee Services Officer