

Progress of actions arising from the Trust Board Reconfiguration meeting held on **Thursday 1 April 2021**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
1 April 2021 - Reconfiguration						
1a	133/21/5	Reconfiguration Programme – Risk Update To determine a way within future Reconfiguration Programme Risk Reports to present details of risks in terms of their 'impact x probability' matrix.	DEF / RPD	Future RPTB mtgs	Quarterly focused session on risk planned – July 2021 start. High Level updates in between within the Programme Director's Update paper will include the basis of the score.	5
1b	133/21/5	To schedule additional time on the RPTB agenda, on a quarterly basis, to consider the risk register in greater depth (commencing from the May or June 2021 RPTB meeting).		Future RPTB mtgs – to commence May or June 24 July 21 and quarterly thereafter	As above - quarterly focused session on risk planned – July 2021 start.	5
4 March 2021 - Reconfiguration						
3	93/21/7	Reconfiguration Programme Expenditure Within future reports, to take into consideration the presentation of expenditure by phased completion, rather than expenditure by time (noting that the latter metric was always likely to be affected by slippage).	RPD	For future RPTB reports	This item will be addressed in the Reconfiguration Programme Expenditure Report scheduled for the 6 May 2021 RPTB meeting.	5

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strikethrough~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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1 October 2020 – Reconfiguration						
1	215/20/3	<p>Reconfiguration Programme Governance</p> <p>To review the proposals of levels of involvement (at different levels of the governance structure) of Non-Executive Directors within other NHS Trusts with schemes comparable to UHL, in order to further inform the thinking at UHL re reconfiguration programme governance.</p>	Trust Chair / DCLA	For future RPTB mtg (upon receipt of information) Update to be scheduled for RPTB 4.3.21	<p>Trust Chairman and Director of Corporate and Legal Affairs to review the position further in light of the information obtained (as requested by the DEF from other HIP1 SRO's, a response to which is currently awaited) and report to a future meeting of the Reconfiguration Programme Trust Board.</p> <p>At the RPTB public meeting on 4.2.21, the Trust Chairman undertook to contact his counterparts at other relevant Trusts to determine their governance arrangements and further undertook to submit information on this to the next RPTB meeting on 4 March 2021.</p> <p>At the RPTB meeting held on 4.3.21, the Chairman noted that he had a phone call scheduled for 10 March 2021 to discuss relevant issues in relation to this item.</p> <p>At the RPTB meeting held on 1.4.21, the Chairman noted that he was aware from discussions with counterparts how other Trusts forming part of the New Hospitals Programme had formed their governance structures and it was agreed to discuss issues of governance and governance structures as part of wider discussions planned for the Board Development Programme session in April 2021.</p>	5

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