

University Hospitals of Leicester NHS Trust

Progress of actions arising from the Trust Board Reconfiguration meeting held on **Thursday 3 June 2021** and any outstanding actions

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
3 June 2021 – Reconfiguration						
1a	TBC	Report by the Chairman The Reconfiguration Programme Trust Board to be disbanded and a new Committee (the Reconfiguration and Transformation Committee) to be established as a sub-committee of the Trust Board, reporting into the Trust Board on a regular basis and specifically in respect of substantive items. The timing, frequency of meetings, membership and TOR to be discussed and agreed.	DEF/RPD/ D Kerr / N Topham/ A Haynes	To commence planning immediately	Work in progress.	4
1b	TBC	The above referenced action to also incorporate the following three specific actions (as confirmed by the Trust Chair post-meeting - items 1b, 1c and 1d refer):- To discuss with the Chair and Chief Executive, LLR ICS membership of ICS partners on the Committee.	Trust Chair / A Haynes	As soon as possible	Complete.	5
1c	TBC	To discuss with ICS partners whether there is an opportunity to develop a provider collaborative across primary care, LPT and UHL to take the development of the LGH site forward.	Trust Chair / A Haynes	As soon as possible	On-going.	4
1d	TBC	To discuss with the Chair, ICS how we ensure that MPs and local leaders are kept informed about the Reconfiguration proposals.	Trust Chair	As soon as possible	In progress.	4
6 May 2021 – Reconfiguration						
1a	168/21/2	Reconfiguration Programme Update To further consider, outside of the meeting, the issue of integrated reporting (between the Transformation Team and Strategy Team) and where (i.e. at which Trust Committee) such a report should be submitted and considered.	DQTEI M Durbridge	June 2021	A meeting was convened for early June 2021 with the DQTEI, RPD, ACOO and HTI to plan an integrated Reconfiguration / Transformation reporting schedule. A workshop to further consider the detail and integrated reporting arrangements has been arranged for 5 July 2021 with relevant staff from Transformation and Reconfiguration.	4

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

RAG Status Key:	5 Complete	4 On Track	3 Some Delay – expected to be completed as planned	2 Significant Delay – unlikely to be completed as planned	1 Not yet commenced
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Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
1b	168/21/2	To submit information relating to digital assumptions (in terms of the Reconfiguration Programme) to a future meeting of the RPTB.	CIO A Carruthers	Future Mtg – provisionally Aug 21	Date to be agreed for the new reconfiguration / transformation board committee agenda. Provisionally August 21 post Mott Macdonald review response.	4

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RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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