

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 5 NOVEMBER 2020 FROM 9AM – 12NOON

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND ANNOUNCEMENTS	-	Chairman	
	To receive any apologies for absence.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 1 October 2020 virtual Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	9.00am – 9.05am
FOR EXPLORATION				
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	STAFF STORY	C	Chief People Officer	9.05am – 9.20am
5.2	BRAIN INJURY UNIT – BLUE WARD ACCREDITATION	D	Chief Nurse	9.20am – 9.30am
5.3	CHAIRMAN’S MONTHLY REPORT – NOVEMBER 2020	E (to follow)	Chairman	9.30am – 9.40am
5.4	ACTING CHIEF EXECUTIVE’S MONTHLY REPORT – NOVEMBER 2020	F	Acting Chief Executive	9.40am – 9.55am
5.5	NHS PEOPLE PLAN AND UHL PEOPLE STRATEGY	G	Chief People Officer	9.55am – 10.10am
FOR NAVIGATION				
6.	ITEMS FOR ASSURANCE			
6.1	INTEGRATED RISK AND ASSURANCE REPORT (INCORPORATING BOARD ASSURANCE FRAMEWORK AND ORGANISATIONAL RISK REGISTER)	H	Director of Corporate and Legal Affairs	10.10am – 10.20am
6.2	REPORTS FROM VIRTUAL BOARD COMMITTEE MEETINGS – OCTOBER 2020	11 – 14		
6.2.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 29 October 2020 QOC and approve any recommended items.	11	QOC Non-Executive Director Chair	10.20am – 10.25am

6.2.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive a summary of the issues considered at the 29 October 2020 PPPC and approve any recommended items.	I2	PPPC Non-Executive Director Chair	10.25am – 10.30am
6.1.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 29 October 2020 FI and approve any recommended items. The <i>financial performance report for month 6 of 2020/21</i> will be introduced separately by the Interim Chief Financial Officer.	I3 (to follow) I4	FIC Non-Executive Director Chair Interim Chief Financial Officer	10.30am – 10.35am 10.35am – 10.40am
7.	ITEMS FOR NOTING			-
7.1	QUARTERLY SEALINGS REPORT – 1 JULY TO 30 SEPTEMBER 2020	J	Director of Corporate and Legal Affairs	
7.2	MINUTES FROM THE VIRTUAL BOARD COMMITTEE MEETINGS – SEPTEMBER 2020	K1 – K3		
7.2.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the Minutes of the 24 September 2020 QOC, noting that any recommended items were approved through the meeting summary presented to the 1 October 2020 Trust Board.	K1	QOC Non-Executive Director Chair	-
7.2.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the Minutes of the 24 September 2020 PPPC, noting that any recommended items were approved through the meeting summary presented to the 1 October 2020 Trust Board.	K2	PPPC Non-Executive Director Chair	-
7.2.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the Minutes of the 24 September 2020 FIC, noting that any recommended items were approved through the meeting summary presented to the 1 October 2020 Trust Board.	K3	FIC Non-Executive Director Chair	-
8.	CORPORATE TRUSTEE BUSINESS			
8.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the draft minutes of the CFC meeting held on 9 October 2020 and approve any recommended items.	L	CFC Non-Executive Director Chair	10.40am – 10.45am
9.	QUESTIONS FROM THE PUBLIC AS NOTIFIED IN ADVANCE OF THE MEETING	-	Chairman	10.45am – 10.50am
10.	ANY OTHER BUSINESS	-	Chairman	-
11.	DATE OF NEXT MEETING	-	-	
	The next Trust Board meeting will be held virtually on Thursday 3 December 2020 from 9am.	-	Chairman	
12.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 13-19).	-	-	-
	5-minute comfort break 10.50am – 11.00am			
13.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	-

14.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the 1 October 2020 and 21 October 2020 virtual Trust Board meetings. <i>for approval</i>	M1 & M2 (M2 to follow)	Chairman	-
15.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	N	Chairman	11.00am – 11.05am
FOR EXPLORATION				
16.	KEY ISSUES FOR DISCUSSION/DECISION	-		-
16.1	CONFIDENTIAL REPORT BY THE DIRECTOR OF FINANCIAL IMPROVEMENT	O	Director of Financial Improvement	11.05am – 11.15am
16.2	CONFIDENTIAL REPORTS BY THE CHAIRMAN AND ACTING CHIEF EXECUTIVE	P1 & P2	Chairman and Acting Chief Executive	11.15am – 11.30am
FOR NAVIGATION				
17.	ITEMS FOR ASSURANCE			
17.1	REPORTS FROM BOARD COMMITTEES			
17.1.1	PEOPLE PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive a summary of the confidential issues considered at the 29 October 2020 PPPC (any items requiring Trust Board approval are appended to the summary).	Q1	PPPC Non-Executive Director Chair	11.30am – 11.35am
17.1.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the confidential issues considered at the 29 October 2020 FIC (any items requiring Trust Board approval are appended to the summary).	Q2 (to follow)	FIC Non-Executive Director Chair	11.35am – 11.40am
17.2	REPORTS FROM EXECUTIVE GROUPS			
17.2.1	EXECUTIVE STRATEGY BOARD (ESB) To receive the action notes arising from the ESB meeting held on 6 October 2020	R	Acting Chief Executive	11.40am – 11.45am
18.	CORPORATE TRUSTEE BUSINESS			
18.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the draft confidential minutes of the CFC meeting held on 9 October 2020 and approve any recommended items.	S	CFC Non-Executive Director Chair	11.45am – 11.50am
18.2	UPDATED CHARITABLE FUNDS APPLICATIONS FOR APPROVAL AS CORPORATE TRUSTEE	T	Director of Leicester Hospitals Charity	11.50am – 12noon
19.	ITEMS FOR NOTING			-
19.1.1	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the confidential minutes of the 24 September 2020 FIC.	U	FIC Non-Executive Director Chair	-
20.	ANY OTHER BUSINESS	-	Chairman	-

Kate Rayns, Corporate and Committee Services Officer