

Progress of actions arising from the Trust Board Reconfiguration meeting held on **Thursday 1 October 2020**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
<b>1 October 2020 – Reconfiguration</b>						
1	215/20/3	<b>Reconfiguration Programme Governance</b> To review the proposals of levels of involvement (at different levels of the governance structure) of Non-Executive Directors within other NHS Trusts with schemes comparable to UHL, in order to further inform the thinking at UHL re reconfiguration programme governance.	DEF	Urgent	Email requesting information being sent to other HIP1 SRO's facilitated also at HIP1 forum meetings and via NHSE/I colleagues.	5
			Trust Chair / DCLA	For future RPTB mtg (upon receipt of information)	Trust Chairman and Director of Corporate and Legal Affairs to review the position further in light of the information obtained (as referenced above) and report to a future meeting of the Reconfiguration Programme Trust Board.	4
2a	215/20/4	<b>Reconfiguration Programme – Update</b> To submit a report to the November 2020 Reconfiguration Programme Trust Board regarding processes relating to the continued progression of the East Midlands Congenital Heart Centre (EMCHC) Project.	RPD	RPTB – Nov 2020	This item is scheduled on the public RPTB agenda for November 2020.	5
2b	215/20/4	To share with members of the Reconfiguration Programme Trust Board, the Government's Procurement Policy Note (PPN), specifically relating to social value.	DEF / RPD	Immediate	Complete – details emailed on 15.10.20.	5
2c	215/20/4	To submit a report to a future RPTB regarding the procurement of a Social Values Specialist and associated information relating to social value.	DEF / RPD	Future RPTB -RPTB 5.11.20	This item is scheduled on the public RPTB agenda for 5.11.20.	5
3a	215/20/5	<b>Reconfiguration Programme Strategic Risks</b> To hold a discussion at a future Audit Committee meeting regarding the role of the Audit Committee in overseeing the Reconfiguration Programme Strategic Risks.	Audit Chair / DCLA	Future AC mtg (and relevant boards thereafter)	This item will be added to the agenda for the November 2020 Audit Committee meeting.	5
3b	215/20/5	To contact the Trust Chairman and / or the Director of Corporate and Legal Affairs, outwith the meeting, regarding any further thoughts on the Reconfiguration Programme Strategic Risks (in addition to those expressed at the RPTB meeting held on 1.10.20).	All RPTB members	Urgent	Actioned.	5
3c	215/20/5	Further to action 3b above, the Executive Directors to review and	EDs	For review at	Scheduled on the agenda for the public RPTB meeting	5

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<b>RAG Status Key:</b>	<b>5</b>	<b>Complete</b>	<b>4</b>	<b>On Track</b>	<b>3</b>	<b>Some Delay – expected to be completed as planned</b>	<b>2</b>	<b>Significant Delay – unlikely to be completed as planned</b>	<b>1</b>	<b>Not yet commenced</b>
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**Trust Board Reconfiguration paper B**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
		refine, as required, the strategic risks and present these for agreement at a future Reconfiguration Programme Trust Board meeting.		Exec Board and thereafter at RPTB for agreement	on 5.11.20.	
3d	215/20/5	To give consideration, at an appropriate future point, as to the inclusion of the word 'Transformation' within this Committee's title given the importance of transformational change alongside reconfiguration.	Trust Chair	Future point –timescale as appropriate	This will be considered as the Reconfiguration Programme progresses.	5
<b>3 September 2020 – Reconfiguration</b>						
2a	181/20/2	<b>Progress of UHL's Reconfiguration Programme</b> To review and improve the information currently provided on UHL's external website relating to the Reconfiguration Programme to ensure that it also provided clarity on the expected changes/implications from a patient's perspective.	DEF/ RPD	Immediate	This will be covered as part of the overall update for consultation in conjunction with the Communications Team.  The website information has been reviewed and updated to reflect the current status of the £450m investment consultation, including prominent home page link to information.  Further work is now being undertaken in line with a wider refresh of Reconfiguration Programme Communications plan to produce further content to reflect progress with enabling schemes and to articulate the overall programme. Revised content expected to go live in December 2020.	4
2c	181/20/2	To consider including a few still photographs or a short video of the new ICU facility at Glenfield Hospital on the external website (in place of the proposal to hold physical tours of the new facility to reduce infection prevention risks).	DEF/ RPD	Immediate	Requires support from the Communications Team and Web Team, action delayed due to consultation priorities. Consultation information and activities are taking priority, however further work is being undertaken in line with a wider refresh of Reconfiguration Programme Communications plan to produce further content to reflect progress with enabling schemes and to articulate the overall programme. Revised content expected to go live in December 2020. This will include photographs and video content.	3
2f	181/20/2	To provide a briefing paper on modern construction methods and the construction procurement routes being utilised to mitigate	DEF	Future TBR meeting	Arrangement of this meeting is on-going (difficulties experienced to-date due to the availability of the	4

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Trust Board Reconfiguration paper B

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		against construction cost increases to a future Trust Board Reconfiguration meeting.			invitees).	

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