

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 4 JUNE 2020 FROM 8AM – 10.45AM

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 8am

AGENDA

***** Please note the earlier time for this virtual meeting and take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND ANNOUNCEMENTS	-	Chairman	
	To receive any apologies for absence including those from Mr J Adler Chief Executive, Mr A Furlong Medical Director, and Ms H Wyton Director of People and OD. Mr J Jameson Deputy Medical Director will attend in the absence of the Medical Director, and Ms J Tyler-Fantom Deputy Director of HR will attend in the absence of the Director of People and OD.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 7 May 2020 virtual Trust Board meeting. <i>For approval</i>	A (to follow)	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	8.00am – 8.05am
FOR EXPLORATION				
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	CHAIRMAN'S MONTHLY REPORT – JUNE 2020	C	Chairman	8.05am – 8.15am
5.2	ACTING CHIEF EXECUTIVE'S MONTHLY REPORT – JUNE 2020 To include a presentation on Covid-19.	D	Acting Chief Executive	8.15am – 8.50am
FOR NAVIGATION				
6.	ITEMS FOR ASSURANCE			
6.1	REPORTS FROM THE VIRTUAL BOARD COMMITTEE ASSURANCE CONFERENCE CALLS	E1 - E4		
6.1.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 28 May 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at QOC. The Learning from Deaths quarterly report is appended for Trust Board approval.	E1	QOC Non-Executive Director Chair	8.50am – 9.05am
6.1.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC)	E2	PPPC Non-	9.05am –

	To receive a summary of the issues considered at the 28 May 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at PPPC.		Executive Director Chair	9.15am
6.1.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 28 May 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at FIC. The financial performance report for month 1 of 2020/21 will be introduced separately by the Interim Chief Financial Officer.	E3 (to follow) E4 (to follow)	FIC Non-Executive Director Chair Interim Chief Financial Officer	9.15am – 9.25am 9.25am – 9.35am
7.	ITEMS FOR NOTING – none			-
8.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	9.35am – 9.40am
9.	ANY OTHER BUSINESS	-	Chairman	-
10.	DATE OF NEXT MEETING	-	-	
	The next Trust Board meeting will be held virtually on Thursday 2 July 2020 from 8am.	-	Chairman	
11.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 12-19).	-	-	-
	5-minute comfort break 9.40am – 9.45am			
12.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	-
13.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the 7 May 2020 virtual Trust Board meeting. <i>for approval</i>	F (to follow)	Chairman	-
14.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	G	Chairman	9.45am – 9.50am
FOR EXPLORATION				
15.	KEY ISSUES FOR DISCUSSION/DECISION			
15.1	CONFIDENTIAL REPORT FROM THE INTERIM CHIEF FINANCIAL OFFICER	H (to follow)	Interim Chief Financial Officer	9.50am – 10.10am
FOR NAVIGATION				
16.	ITEMS FOR ASSURANCE			
16.1	REPORTS FROM BOARD COMMITTEES	I1 – I3		
16.1.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 28 May 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at QOC (any items requiring Trust Board approval are appended to the summary).	I1	QOC Non-Executive Director Chair	10.10am – 10.20am

16.1.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 28 May 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at FIC (any items requiring Trust Board approval are appended to the summary).	I2	FIC Non-Executive Director Chair	10.20am – 10.25am
16.1.3	REMUNERATION COMMITTEE To receive the confidential minutes of the Remuneration Committee held on 7 May 2020 and approve any recommended items.	I3	Chairman	10.25am – 10.30am
17.	CORPORATE TRUSTEE BUSINESS			
17.1	REPORTS BY THE DIRECTOR OF STRATEGY AND COMMUNICATIONS	J1 & J2	Director of Strategy and Communications	10.30am – 10.45am
18.	ITEMS FOR NOTING – none			-
19.	ANY OTHER BUSINESS	-	Chairman	-

Helen Stokes **Corporate and Committee Services Manager**