

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 2 JULY 2020 FROM 8AM – 11.20AM

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 8am

AGENDA

***** Please note the earlier time for this virtual meeting and take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND ANNOUNCEMENTS	-	Chairman	
	To receive any apologies for absence including those from Mr J Adler Chief Executive, and Mr S Lazarus, Interim Chief Financial Officer. To note that Mr J Shuter, Deputy Chief Financial Officer will be attending on behalf of the Interim Chief Financial Officer.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 4 June 2020 virtual Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	8.00am – 8.05am
FOR EXPLORATION				
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	CHAIRMAN'S MONTHLY REPORT – JULY 2020	C	Chairman	8.05am – 8.15am
5.2	ACTING CHIEF EXECUTIVE'S MONTHLY REPORT – JULY 2020 To include a presentation on Covid-19.	D	Acting Chief Executive	8.15am – 8.40am
5.3	REVISED TRUST PRIORITIES	E	Director of Strategy and Communications	8.40am – 8.55am
5.4	NURSE ESTABLISHMENT REVIEW (NATIONAL QUALITY BOARD)	F	Chief Nurse	8.55am – 9.05am
FOR NAVIGATION				
6.	ITEMS FOR ASSURANCE			
6.1	CLINICAL RESEARCH NETWORK EAST MIDLANDS – 2019/20 ANNUAL REPORT	G	Medical Director	9.05am – 9.15am
6.2	REPORTS FROM VIRTUAL BOARD COMMITTEES			

6.2.1	AUDIT COMMITTEE To receive the Minutes of the 19 June 2020 virtual Audit Committee meeting.	H (to follow)	AC Non-Executive Director Chair	9.15am – 9.25am
6.3	REPORTS FROM THE VIRTUAL BOARD COMMITTEE ASSURANCE CONFERENCE CALLS	I1 – I4		
6.3.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 25 June 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at QOC. The 2019/20 Quality Account and the 2019/20 Annual Fire Report are appended for Trust Board approval.	I1	QOC Non-Executive Director Chair	9.25am – 9.35am
6.3.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive a summary of the issues considered at the 25 June 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at PPPC. The Guardian of Safe Working quarterly update and the IM&T Strategy are appended for Trust Board approval.	I2	PPPC Non-Executive Director Chair	9.35am – 9.45am
6.3.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 25 June 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at FIC. The financial performance report for month 2 of 2020/21 will be introduced separately by the Interim Chief Financial Officer.	I3 I4	FIC Non-Executive Director Chair Deputy Chief Financial Officer	9.45am – 9.55am 9.55am – 10.05am
6.4	CORPORATE TRUSTEE BUSINESS			
6.4.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the Minutes of the 24 June 2020 virtual CFC meeting.	J (to follow)	CFC Non-Executive Director Chair	10.05am – 10.15am
7.	ITEMS FOR NOTING – none			-
8.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	10.15am – 10.20am
9.	ANY OTHER BUSINESS	-	Chairman	-
10.	DATE OF NEXT MEETING	-	-	
	The next Trust Board meeting will be held virtually on Thursday 6 August 2020 from 8am.	-	Chairman	
11.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 12-19).	-	-	-
	<i>5-minute comfort break 10.20am – 10.25am</i>			
12.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	-

13.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the 4 June 2020 virtual Trust Board meeting. <i>for approval</i>	K	Chairman	-
14.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	L (to follow)	Chairman	10.25am – 10.30am
FOR EXPLORATION				
15.	KEY ISSUES FOR DISCUSSION/DECISION – none	-		-
FOR NAVIGATION				
16.	ITEMS FOR ASSURANCE			
16.1	REPORTS FROM BOARD COMMITTEES	M1 – M3		
16.1.1	AUDIT COMMITTEE To receive the confidential Minutes of the virtual Audit Committee held on 19 June 2020 and approve any recommended items.	M1 (to follow)	AC Non-Executive Director Chair	10.30am – 10.45am
16.1.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the confidential issues considered at the 25 June 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at FIC (any items requiring Trust Board approval are appended to the summary).	M2	FIC Non-Executive Director Chair	10.45am – 11.00am
16.1.3	REMUNERATION COMMITTEE To receive the confidential minutes of the Remuneration Committee held on 12 June 2020 and approve any recommended items. To note that the minutes of the Remuneration Committee held on 26 June 2020 will be presented to the August 2020 Trust Board meeting.	M3	Chairman	11.00am – 11.10am
17.	CORPORATE TRUSTEE BUSINESS			
17.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the confidential Minutes of the virtual CFC meeting held on 24 June 2020.	N (to follow)	CFC Non-Executive Director Chair	11.10am – 11.20am
18.	ITEMS FOR NOTING – none			-
19.	ANY OTHER BUSINESS	-	Chairman	-

Kate Rayns, Corporate and Committee Services Officer