

Trust Board paper K1

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

REPORT BY TRUST BOARD COMMITTEE TO TRUST BOARD

DATE OF TRUST BOARD MEETING: 7 November 2019

COMMITTEE: Quality and Outcomes Committee (QOC)

CHAIR: Col (Ret'd) I Crowe, Non-Executive Director and QOC Chair

DATE OF COMMITTEE MEETING: 26 September 2019

RECOMMENDATIONS MADE BY THE COMMITTEE FOR PUBLIC CONSIDERATION BY THE TRUST BOARD:

- None

OTHER KEY ISSUES IDENTIFIED BY THE COMMITTEE FOR NOTING BY THE PUBLIC TRUST BOARD:

- Cardiac Surgery – Briefing Note (Minute 113/19/5)

DATE OF NEXT COMMITTEE MEETING: 24 October 2019

Col (Ret'd) I Crowe, Non-Executive Director and QOC Chair

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

**MINUTES OF A MEETING OF THE QUALITY AND OUTCOMES COMMITTEE HELD ON THURSDAY 26
SEPTEMBER 2019 AT 2.10PM IN THE BOARD ROOM, VICTORIA BUILDING,
LEICESTER ROYAL INFIRMARY**

Voting Members Present:

Col (Ret'd) I Crowe – Non-Executive Director (Chair)
Mr J Adler – Chief Executive
Ms V Bailey – Non-Executive Director
Professor P Baker – Non-Executive Director.
Ms C Fox – Chief Nurse
Mr A Furlong – Medical Director
Mr K Singh – Trust Chairman (*ex officio*)

In Attendance:

Mr P Aldwinckle – Patient Partner
Mr M Archer – Head of Operations, CSI (for Minute 112/19/1)
Dr D Barnes – Deputy Medical Director (until and including 113/19/1)
Miss M Durbridge – Director of Safety and Risk
Ms L Frith – Lead Nurse for Quality and Contracts, Leicester City CCG
Ms G Harris – Head of Operations, Specialty Medicine (for Minutes 113/19/2 and 113/19/3)
Mr D Kerr – Director of Estates and Facilities
Ms H Majeed – Corporate and Committee Services Officer
Dr R Marsh – Clinical Director, ESM (for Minutes 113/19/2 and 113/19/3)
Dr P Patel – Clinical Director, Clinical Support and Imaging CMG (for Minute 112/19/1)
Ms J Smith – Patient Partner
Mr M Traynor – Non-Executive Director

	<u>RESOLVED ITEMS</u>	<u>ACTION</u>
108/19	APOLOGIES	
	Apologies for absence were received from Mr M Caple, Patient Partner and Mr B Patel, Non-Executive Director.	
	<u>Resolved</u> – that the apologies for absence be noted.	
109/19	DECLARATIONS OF INTERESTS	
	<u>Resolved</u> – that it be noted that no declarations of interest were made at this meeting of the Quality and Outcomes Committee.	
110/19	MINUTES	
	<u>Resolved</u> – that the Minutes of the meeting held on 29 August 2019 (papers A1 & A2) be confirmed as a correct record.	
111/19	MATTERS ARISING	
	In reviewing paper B, the Medical Director advised that action 152/18 of 30 August 2019 (Cancer Quality Outcomes Dashboard – considering the most appropriate way in which to share such data with patient groups) would be taken forward as part of the Cancer Outcomes Annual Report and therefore could be marked as 'closed' on the matters arising log.	CCSO
	<u>Resolved</u> – that the matters arising log be noted, and any actions taken forward by the relevant lead(s).	CCSO
112/19	KEY ISSUES FOR DISCUSSION/DECISION	
112/19/1	<u>Report from the Clinical Director, CSI</u>	

	<u>Resolved</u> – that this Minute be classed as confidential and taken in private accordingly.	
113/19	ITEMS FOR ASSURANCE	
113/19/1	<u>Thrombosis/VTE Update</u>	
	The Deputy Medical Director presented paper D, a detailed update regarding the good progress of the majority of the VTE Prevention Task and Finish Group workstreams, despite on-going challenges. He highlighted the positive performance in quarters 3 and 4 of 2018-19 against the Quality Schedule for VTE prevention. Members particularly noted that the concerns within the Coroner's regulation 28 regarding VTE patient information and anti-embolic stockings had been addressed. Work was underway to facilitate electronic reporting and ultimately the creation of an electronic dashboard to allow real-time CMG level reporting to drive performance and allow a more robust and efficient audit programme. Once the electronic reporting and dashboard had been embedded, it was suggested that the Task and Finish Group became an Oversight Committee to monitor performance. QOC thanked the Deputy Medical Director and his team for having addressed the issues raised by the Coroner and the CQC and undertaking the necessary improvements. A further update was requested for EQB and QOC in January 2020.	DMD
	<u>Resolved</u> – that a further update on Thrombosis/VTE Prevention be provided to EQB and QOC in January 2020.	DMD
113/19/2	<u>Report from the Clinical Director, ESM</u>	
	<u>Resolved</u> – that this Minute be classed as confidential and taken in private accordingly.	
113/19/3	<u>Report from the Clinical Director, ESM</u>	
	<u>Resolved</u> – that this Minute be classed as confidential and taken in private accordingly.	
113/19/4	<u>Monthly Safety Update</u>	
	Members received and noted the contents of paper G which included an update on the New National Patient Safety Strategy, World Patient Safety Day 2019, overdue patient safety incidents and the Patient Safety and Complaints Annual Reports. The Director of Safety and Risk briefed members on a never event (retained foreign object post procedure) and a detailed discussion took place on this unusual case. Members also noted the increase in the number of formal complaints received in August 2019. QOC approved the recommendation in the report that the Director of Safety and Risk and the Senior Patient Safety Manager be the Trust's Patient Safety Specialists.	
	<u>Resolved</u> – that the contents of paper G be received and noted.	
113/19/5	<u>Cardiac Surgery – Briefing Note</u>	
	The Medical Director provided a briefing note re. the Cardiac Surgery service (paper H refers). Some team relationship issues had been reported in the Cardiac Surgery team and investigations had been undertaken. No patient harm was reported. Further to this, it had been agreed that Mr S Kendall, an experienced Cardiac Surgeon specialising in mitral surgery at South Tees University Hospitals and the incoming President of the Society of Cardiothoracic Surgeons (SCTS) would provide support to the unit for 1-2 days per week. Mr Kendall would work alongside the Interim Head of Service as a neutral and fresh pair of eyes for 6 months and would support improvement of both the service governance processes and team relationships. A substantive post for an experienced Consultant Cardiac Surgeon with Head of Service responsibilities would be advertised. Members received and noted the contents of this report and welcomed the approach taken.	
	<u>Resolved</u> – that the contents of paper H be received and noted.	
114/19	ITEMS FOR NOTING	
	The following comments were made in respect of papers J-M.	

	<p>(1) Falls Update – End of Year Report 2018-19 (paper J) – the QOC Chair undertook to raise some queries with the Chief Nurse outwith the meeting including the preventative actions that needed to be taken to prevent falls.</p> <p>(2) Clinical Audit Quarterly Update (paper K) – members noted that the new Deputy Director of Quality Assurance would be reviewing the Trust’s clinical audit programme to ensure that it was aligned to the Quality Strategy;</p> <p>(3) CQUIN Report 2019-20, Quality Schedule and NICE guidance (paper L) – members noted the position, the on-going work in achieving CQUINs and associated cost pressures, and</p> <p>(4) Clinical Coding and Data Quality 2019-20 Quarterly Update (paper M) – QOC thanked the clinical coding team for the work undertaken to improve clinical coding work at UHL.</p>	QOC Chair
	<p>Resolved – that (A) the following reports be received and noted and the action above in respect of paper J be taken forward:-</p> <p>(1) Falls Update – End of Year Report 2018-19 (paper J);</p> <p>(2) Clinical Audit Quarterly Update (paper K);</p> <p>(3) CQUIN Report 2019-20, Quality Schedule and NICE guidance (paper L);</p> <p>(4) Clinical Coding and Data Quality 2019-20 Quarterly Update (paper M);</p> <p>(5) Schedule of External Visits (paper N);</p> <p>(6) Leadership Walkabouts (paper O) , and</p> <p>(7) EQPB Actions – 10 September 2019 (paper P).</p>	QOC Chair
115/19	ANY OTHER BUSINESS	
	Resolved – that there were no items of any other business.	
116/19	IDENTIFICATION OF ANY KEY ISSUES FOR THE ATTENTION OF THE TRUST BOARD	
	<p>Resolved – that the following items be highlighted to the Trust Board:</p> <p>(1) the confidential item at Minute 113/19/3, and</p> <p>(2) Cardiac Surgery – Briefing Note at Minute 113/19/5.</p>	QOC CHAIR
117/19	DATE OF NEXT MEETING	
	Resolved – that the next meeting of the Quality and Outcomes Committee be held on Thursday 24 October 2019 at 1.15pm (joint session) in the Board Room, Victoria Building, Leicester Royal Infirmary.	

The meeting closed at 3.55pm

Hina Majeed – Corporate and Committee Services Officer

Cumulative Record of Members’ Attendance (2019-20 to date):

Voting Members

Name	Possible	Actual	% attendance	Name	Possible	Actual	% attendance
I Crowe (Chair)	6	6	100	C Fox	6	5	83
J Adler	6	5	83	A Furlong	6	5	83
V Bailey	6	6	100	B Patel	6	5	83
P Baker	6	5	83	K Singh (ex officio)	6	5	83

Non-voting members

Name	Possible	Actual	% attendance	Name	Possible	Actual	% attendance
P Aldwinckle (PP)	3	3	100	M Durbridge	6	6	100
F Bayliss (CCG – up to end of June 2019)	3	0	0	L Frith (CCG – from July 2019)	3	3	100
M Caple (PP)	6	4	67	J Smith (PP)	3	2	67