

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 2 NOVEMBER 2017 FROM 9AM IN ROOMS 2 & 3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence from Mr J Adler, Chief Executive.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	Minutes of the 5 October 2017 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	9am – 9.05am
5.	CHAIRMAN'S MONTHLY REPORT NOVEMBER 2017 <i>for discussion</i>	C	Chairman	9.05am – 9.10am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT NOVEMBER 2017 <i>for discussion</i>	D	Acting Chief Executive	9.10am – 9.25am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>for discussion and assurance</i>	E	Chief Nurse	9.25am – 9.45am
7.2	EAST MIDLANDS CONGENITAL HEART CENTRE UPDATE <i>for discussion and assurance</i>	F	Director of Strategy and Communications	9.45am – 9.55am
7.3	5-YEAR FINANCIAL STRATEGY <i>for approval</i>	G	Chief Financial Officer	9.55am – 10.15am
8.	RISK MANAGEMENT AND GOVERNANCE			
8.1	INTEGRATED RISK REPORT INCLUDING BOARD ASSURANCE FRAMEWORK <i>for discussion and assurance</i>	H	Medical Director	10.15am – 10.30am
<i>5 minute comfort break</i>				
9.	LLR STP AND UHL RECONFIGURATION			
9.1	LLR STP AND UHL RECONFIGURATION PROGRAMME	I	Chief Financial Officer/Director of	10.35am – 10.45am

	<i>for assurance and discussion</i>		Strategy and Communications	
9.2	OUTPATIENT STRATEGY <i>for assurance and discussion</i>	J	Director of Strategy and Communications	10.45am – 11.05am
10.	QUALITY AND PERFORMANCE			
10.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the summary of the issues considered at the 26 October 2017 meeting for information, and approve any recommended items. Formal minutes of that meeting will be submitted to the 7 December 2017 Trust Board.	K	QOC Non-Executive Director Chair	11.05am – 11.10am
10.2	PEOPLE PROCESS AND PERFORMANCE COMMITTEE To receive the summary of the issues considered at the 26 October 2017 meeting for information, and approve any recommended items. Formal minutes of that meeting will be submitted to the 7 December 2017 Trust Board.	L	PPPC Non-Executive Director Chair	11.10am – 11.15am
10.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the summary of the issues considered at the 26 October 2017 meeting for information, and approve any recommended items (including the Intensive Care Unit outline business case and the Interim Revenue Support Facility Agreement) . Formal minutes of that meeting will be submitted to the 7 December 2017 Trust Board. The financial performance report for month 6 is also appended to the FIC summary, and will be introduced separately by the Chief Financial Officer.	M M1	FIC Non-Executive Director Chair Chief Financial Officer	11.15am – 11.20am 11.20am – 11.35am
11.	REPORTS FROM BOARD COMMITTEES			11.35am – 11.40am
11.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the 28 September 2017 QOC Minutes, noting that any recommendations were approved through the meeting summary presented to the 5 October 2017 Trust Board.	N	QOC Non-Executive Director Chair	
11.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the 28 September 2017 FIC Minutes, noting that any recommendations were approved through the meeting summary presented to the 5 October 2017 Trust Board.	O	FIC Non-Executive Director Chair	
12.	CORPORATE TRUSTEE BUSINESS			
12.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the 5 October 2017 CFC Minutes and endorse any recommendations as Corporate Trustee.	P	CFC Non-Executive Director Chair	11.40am – 11.45am
13.	TRUST BOARD BULLETIN – NOVEMBER 2017	Q (to follow)	-	-
14.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	11.45am - 11.55am
15.	ANY OTHER BUSINESS	-	Chairman	11.55am– 12noon
16.	DATE OF NEXT MEETING	-		-
	The next Trust Board meeting will be held on Thursday 7 December 2017 from 9am in the Board Room, Victoria Building, Leicester Royal Infirmary .		Chairman	-
17.	EXCLUSION OF THE PRESS AND PUBLIC			-

	It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 18-25).			
18.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
19.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 5 October 2017 Trust Board meeting. <i>for approval</i>	R	Chairman	-
20.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	S	Chairman	12noon – 12.10pm
21.	REPORT FROM THE CHIEF FINANCIAL OFFICER	T & T1 (T1 to follow)	Chief Financial Officer	12.10pm – 12.30pm
22.	REPORTS FROM BOARD COMMITTEES			12.30pm – 12.35pm
22.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the confidential 28 September QOC Minutes (noting that any recommendations were approved through the meeting summary presented to the 5 October 2017 Trust Board), and the confidential summary of the 26 October 2017 QOC (formal Minutes to be submitted to the 7 December 2017 Trust Board).	U & U1	QOC Non-Executive Director Chair	
22.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the confidential summary of the 26 October 2017 PPPC meeting (formal Minutes to be submitted to the 7 December 2017 Trust Board).	V	PPPC Non-Executive Director Chair	
22.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the confidential 28 September FIC Minutes (noting that any recommendations were approved through the meeting summary presented to the 5 October 2017 Trust Board), and the confidential summary of the 26 October 2017 FIC (formal Minutes to be submitted to the 7 December 2017 Trust Board).	W & W1	FIC Non-Executive Director Chair	
22.4	REMUNERATION COMMITTEE To receive the 5 October 2017 Remuneration Committee Minutes and endorse any recommendations.	X	Chairman	
23.	CORPORATE TRUSTEE BUSINESS			12.35pm – 12.40pm
23.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the 5 October 2017 CFC Minutes and endorse any recommendations as Corporate Trustee.	Y		
24.	CONFIDENTIAL TRUST BOARD BULLETIN	Z (to follow)	-	-
25.	ANY OTHER BUSINESS	-	Chairman	12.40pm – 12.45pm

Helen Stokes – Corporate and Committee Services Manager