

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 7 JULY 2016 FROM 9AM IN ROOMS 2 & 3, CLINICAL  
EDUCATION CENTRE, GLENFIELD HOSPITAL**

**Public meeting commences at 9am**

**AGENDA**

***Please take papers as read***

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	<b>APOLOGIES AND WELCOME</b>	-	Chairman	
	To receive apologies for absence, including Dr S Dauncey Non-Executive Director and Mr A Furlong, Medical Director (and to note that Mr J Jameson Deputy Medical Director will be in attendance). To welcome Professor Philip Baker (Pro-Vice-Chancellor and Head of the College of Medicine, Biological Sciences and Psychology, Dean of Medicine), UHL Non-Executive Director.			-
2.	<b>DECLARATIONS OF INTERESTS</b>	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	<b>MINUTES</b>			-
	Minutes of the 2 June 2016 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	<b>MATTERS ARISING</b>			9am - 9.05am
	Action log from the 2 June 2016 meeting. <i>For approval</i>	B	Chairman	
5.	<b>CHAIRMAN'S MONTHLY REPORT JULY 2016</b> <i>For discussion</i>	C	Chairman	9.05 – 9.10am
6.	<b>CHIEF EXECUTIVE'S MONTHLY REPORT JULY 2016</b> <i>For discussion</i>	D	Chief Executive	9.10 – 9.25am
7.	<b>KEY ISSUES FOR DECISION/DISCUSSION</b>			
7.1	<b>STAFF STORY</b> <i>for discussion</i>	E	Director of Workforce and OD	9.25 – 9.50am
8.	<b>RISK MANAGEMENT</b>			
8.1	<b>INTEGRATED RISK REPORT</b> <i>for assurance and discussion</i>	F	Medical Director	9.50 – 10.10am
<i>Comfort break</i>				
9.	<b>STRATEGY</b>			

9.1	<b>UHL RECONFIGURATION PROGRAMME</b> <i>for discussion and assurance</i>	<b>G</b> (appendix 3 to follow)	Chief Financial Officer	10.15 – 10.30am
9.2	<b>LLR BETTER CARE TOGETHER PROGRAMME UPDATE</b> <i>for discussion and assurance</i>	<b>H</b>	Director of Marketing and Communications	10.30 – 10.40am
<b>10.</b>	<b>MEDICAL WORKFORCE AND APPRAISAL</b>			
10.1	<b>MEDICAL APPRAISAL AND REVALIDATION ANNUAL REPORT 2015-16</b> <i>for assurance and approval</i>	<b>I</b>	Medical Director	10.40 – 10.50am
<b>11.</b>	<b>RESEARCH &amp; INNOVATION</b>			
11.1	<b>RESEARCH &amp; INNOVATION 2016-17 QUARTER 1 REPORT</b>	<b>J</b>	Medical Director	10.50 – 11am
<b>12.</b>	<b>QUALITY AND PERFORMANCE</b>			
12.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the summary of the issues considered at the 30 June 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 4 August 2016 Trust Board.	<b>K</b>	Col (Ret'd) I Crowe Non-Executive Director	11am – 11.05am
12.2	<b>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the summary of the issues considered at the 30 June 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 4 August 2016 Trust Board.	<b>L</b>	IFPIC Chair	11.05 – 11.10am
12.3	<b>2016-17 FINANCIAL PERFORMANCE – MAY 2016</b> <i>for discussion and assurance</i>	<b>M</b>	Chief Financial Officer	11.10 – 11.20am
12.4	<b>EMERGENCY CARE PERFORMANCE</b> <i>for discussion and assurance</i>	<b>N</b>	Chief Operating Officer	11.20 – 11.35am
<b>13.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			11.35 – 11.40am
13.1	<b>AUDIT COMMITTEE</b> To receive the 25 May 2016 Audit Committee Minutes for noting and endorsement of any recommendations.	<b>O</b>	Audit Committee Chair	
13.2	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the 28 April 2016 and 26 May 2016 QAC Minutes for noting and endorsement of any recommendations.	<b>P &amp; P1</b>	Col (Ret'd) I Crowe Non-Executive Director	
13.3	<b>INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the 26 May 2016 IFPIC Minutes for noting and endorsement of any recommendations.	<b>Q</b>	IFPIC Chair	
<b>14.</b>	<b>CORPORATE TRUSTEE BUSINESS</b>			
14.1	<b>CHARITABLE FUNDS COMMITTEE (CFC)</b> To receive the 5 May 2016 CFC Minutes for noting and endorsement of any recommendations.	<b>R</b> (to follow)	CFC Chair	11.40 – 11.45am

15.	<b>TRUST BOARD BULLETIN – JULY 2016</b> No items advised	-	-	-
16.	<b>QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING</b>		Chairman	11.45 – 11.50am
17.	<b>ANY OTHER BUSINESS</b>		Chairman	-
18.	<b>DATE OF NEXT MEETING</b>			
	The next <b>Trust Board meeting</b> will be held on <b>Thursday 4 August 2016</b> from <b>9am</b> in rooms A & B, Education Centre, Leicester General Hospital.			
19.	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 20-25).			
20.	<b>DECLARATIONS OF INTERESTS</b> Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
21.	<b>CONFIDENTIAL MINUTES</b> To receive the confidential Minutes of the 2 June 2016 Trust Board meeting. <i>For approval</i>	S	Chairman	-
22.	<b>MATTERS ARISING</b> Confidential action log from the 2 June 2016 Trust Board. <i>For approval</i>	T	Chairman	11.50 – 11.55am
23.	<b>REPORTS FROM BOARD COMMITTEES</b>			11.55am – 12.05pm
23.1	<b>AUDIT COMMITTEE</b> To receive the confidential 25 May 2016 Audit Committee Minutes for noting and endorsement of any recommendations.	U	Audit Committee Chair	
23.2	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the confidential 28 April 2016 and 26 May 2016 QAC Minutes for noting and endorsement of any recommendations, and the confidential summary from the 30 June 2016 QAC (formal Minutes to be submitted to the August 2016 Trust Board).	V – V2	Col (Ret'd) I Crowe Non-Executive Director	
23.3	<b>INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the confidential summary from the 30 June 2016 IFPIC for noting and endorsement of any recommendations (formal Minutes to be submitted to the August 2016 Trust Board).	W	IFPIC Chair	

23.4	<b>REMUNERATION COMMITTEE</b> To receive the confidential Minutes of the 2 June 2016 Remuneration Committee, for noting and endorsement of any recommendations.	<b>X</b>	<b>Trust Chairman</b>	
<b>24.</b>	<b>CORPORATE TRUSTEE BUSINESS</b>			
24.1	<b>REPORT FROM THE CHARITABLE FUNDS COMMITTEE CHAIR</b>	<b>Y</b>	<b>CFC Chair</b>	12.05 – 12.20pm
24.2	<b>CHARITABLE FUNDS COMMITTEE (CFC)</b> To receive the confidential 5 May 2016 CFC Minutes for noting and endorsement of any recommendations.	<b>Z</b> <b>(to follow)</b>	<b>CFC Chair</b>	12.20 – 12.25pm
<b>25.</b>	<b>ANY OTHER BUSINESS</b>		<b>Chairman</b>	-

Helen Stokes  
Senior Trust Administrator