

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 5 MAY 2016 FROM 9AM IN ROOMS 2 & 3, CLINICAL  
EDUCATION CENTRE, GLENFIELD HOSPITAL**

**Public meeting commences at 9am**

**AGENDA**

***Please take papers as read***

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	<b>APOLOGIES AND WELCOME</b>	-	Chairman	
	To receive apologies for absence.			-
2.	<b>DECLARATIONS OF INTERESTS</b>	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	<b>MINUTES</b>			-
	Minutes of the 7 April 2016 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	<b>MATTERS ARISING</b>			9am – 9.05am
	Action log from the 7 April 2016 meeting. <i>For approval</i>	B	Chairman	
5.	<b>CHAIRMAN'S MONTHLY REPORT MAY 2016</b> <i>For discussion</i>	C	Chairman	9.05am – 9.15am
6.	<b>CHIEF EXECUTIVE'S MONTHLY REPORT MAY 2016</b> <i>For discussion</i>	D	Chief Executive	9.15am – 9.30am
7.	<b>KEY ISSUES FOR DECISION/DISCUSSION</b>			
7.1	<b>PATIENT STORY</b> <i>for discussion</i>	E	Chief Nurse	9.30am – 9.50am
7.2	<b>VOLUNTEERS' ANNUAL REPORT 2015-16</b> <i>for discussion and assurance</i>	F	Chief Nurse	9.50am – 10.05am
7.3	<b>EMERGENCY CARE PERFORMANCE</b> <i>for discussion and assurance</i>	G	Chief Operating Officer	10.05am – 10.25am
7.4	<b>UHL RECONFIGURATION PROGRAMME</b> <i>for discussion and assurance</i>	H	Chief Financial Officer	10.25am – 10.35am
7.5	<b>LLR BETTER CARE TOGETHER PROGRAMME UPDATE</b> <i>for discussion and assurance</i>	I	Director of Marketing and Communications	10.35am – 10.45am

7.6	<b>ANNUAL OPERATIONAL PLAN 2016-17</b> ( <i>for assurance and approval</i> ) For information, the Trust Board is advised that separate papers with more detail on the financial plan, capital programme, cost improvement programme, and demand and capacity plan were discussed at the 28 April 2016 IFPIC meeting.	J	Chief Financial Officer	10.45am – 11am
<i>Comfort break</i>				
8.	<b>RESEARCH &amp; INNOVATION</b>			
8.1	<b>EAST MIDLANDS CLINICAL RESEARCH NETWORK QUARTER 4 REPORT INCLUDING THE GOVERNANCE FRAMEWORK AND ANNUAL PLAN 2016-17</b> <i>for assurance and approval</i>	K	EMCRN Director/ Medical Director	11.10am – 11.20am
9.	<b>QUALITY AND PERFORMANCE</b>			
9.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the summary of the issues considered at the 28 April 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 2 June 2016 Trust Board.	L	QAC Chair	11.20am – 11.25am
9.2	<b>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the summary of the issues considered at the 28 April 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 2 June 2016 Trust Board.	M	IFPIC Chair	11.25am – 11.30am
9.3	<b>2015-16 FINANCIAL PERFORMANCE – MARCH 2016</b> <i>for discussion and assurance</i>	N	Chief Financial Officer	11.30am – 11.40am
10.	<b>REPORTS FROM BOARD COMMITTEES</b>			11.40am – 11.45am
10.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the 24 March 2016 QAC Minutes for noting and endorsement of any recommendations.	O	QAC Chair	
10.2	<b>INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the 24 March 2016 IFPIC Minutes for noting and endorsement of any recommendations.	P	IFPIC Chair	
11.	<b>TRUST BOARD BULLETIN – MAY 2016</b>	-	-	-
12.	<b>QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING</b>		Chairman	11.45am – 11.50am
13.	<b>ANY OTHER BUSINESS</b>		Chairman	11.50am – 11.55am
14.	<b>DATE OF NEXT MEETING</b>			
	The next <b>Trust Board meeting</b> will be held on <b>Thursday 2 June 2016</b> from <b>9am</b> in the C J Bond Room, Clinical Education Centre, Leicester Royal Infirmary.			
15.	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of			

	business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 16-22).			
<b>16.</b>	<b>DECLARATIONS OF INTERESTS</b> Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
<b>17.</b>	<b>CONFIDENTIAL MINUTES</b> To receive the confidential Minutes of the 7 April 2016 Trust Board meeting. <i>For approval</i>	<b>Q</b>	<b>Chairman</b>	-
<b>18.</b>	<b>MATTERS ARISING</b> Confidential action log from the 7 April 2016 Trust Board. <i>For approval</i>	<b>R</b>	<b>Chairman</b>	11.55am – 12noon
<b>19.</b>	<b>VERBAL REPORT FROM THE DIRECTOR OF ESTATES AND FACILITIES</b> <i>commercial interests</i>		<b>Chief Operating Officer</b>	12noon – 12.20pm
<b>20.</b>	<b>CORPORATE TRUSTEE BUSINESS</b>			
20.1	<b>REPORT FROM THE DIRECTOR OF MARKETING AND COMMUNICATIONS</b> <i>commercial interests</i>	<b>S</b>	<b>Director of Marketing and Communications</b>	12.20pm – 12.50pm
<b>21.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			12.50pm – 12.55pm
21.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the confidential 24 March 2016 QAC Minutes for noting and endorsement of any recommendations.	<b>T</b>	<b>QAC Chair</b>	
21.2	<b>INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive a summary of any confidential issues discussed at the 28 April 2016 IFPIC meeting, for information and noting. To receive the confidential Minutes of the 24 March 2016 IFPIC, for noting and endorsement of any recommendations.	<b>U &amp; U1</b>	<b>IFPIC Chair</b>	
<b>22.</b>	<b>ANY OTHER BUSINESS</b>		<b>Chairman</b>	12.55pm – 1pm

Helen Stokes  
Senior Trust Administrator