

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 2 JULY 2015 FROM 9AM IN SEMINAR ROOMS A & B,
CLINICAL EDUCATION CENTRE, LEICESTER GENERAL HOSPITAL**

Public meeting commences at 9am

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence from Mr M Traynor, Non-Executive Director and to welcome Professor A Goodall, Non-Executive Director.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			
	Minutes of the 4 June 2015 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the 4 June 2015 meeting. <i>For approval</i>	B	Chairman	9am – 9.05am
5.	CHAIRMAN'S MONTHLY REPORT JULY 2015 <i>For discussion and approval</i>	C	Chairman	9.05am – 9.10am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT JULY 2015 <i>For discussion and approval</i>	D	Chief Executive	9.10am – 9.20am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>for discussion</i>	E	Acting Chief Nurse	9.20am – 9.40am
7.2	WORKFORCE AND OD QUARTERLY UPDATE <i>for discussions and assurance</i>	F	Acting Director of Human Resources	9.40am – 10am
7.3	STAFF SURVEY ACTION PLAN <i>for discussion and assurance</i>	G	Acting Director of Human Resources	10am – 10.15am
8.	STRATEGY			
8.1	MONTHLY STRATEGY UPDATE <i>for assurance</i>	H (to follow)	Director of Strategy	10.15am – 10.25am

8.2	BETTER CARE TOGETHER PROGRAMME UPDATE <i>for assurance</i>	I	Director of Strategy	10.25am – 10.35am
9.	QUALITY AND PERFORMANCE			
9.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive a summary of the key issues considered at the 25 June 2015 meeting. The formal Minutes will be presented to the Trust Board on 6 August 2015.	J	QAC Chair	10.35am – 10.40am
9.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive a summary of the key issues considered at the 25 June 2015 meeting. The formal Minutes will be presented to the Trust Board on 6 August 2015.	K	IFPIC Chair	10.40am – 10.45am
9.3	2015-16 MONTH 2 FINANCIAL POSITION <i>For discussion and assurance</i>	L	Director of Finance	10.45am – 10.55am
9.4	EMERGENCY CARE PERFORMANCE REPORT <i>For discussion and assurance</i>	M	Chief Operating Officer	10.55am – 11.05am
10.	RESEARCH AND INNOVATION			
10.1	RESEARCH & INNOVATION QUARTERLY REPORT <i>For discussion and assurance</i>	N	Acting Medical Director	11.05am – 11.15am
11.	GOVERNANCE			
11.1	UHL RISK REPORT INCORPORATING THE BOARD ASSURANCE FRAMEWORK <i>For discussion and approval</i>	O	Acting Medical Director	11.15am – 11.25am
11.2	MEDICAL STAFF REVALIDATION – ANNUAL REPORT 2014-15 <i>for approval and assurance</i>	P	Acting Medical Director	11.25am – 11.35am
11.3	UHL ANNUAL REPORT 2014-15 <i>for discussion and approval</i>	Q	Director of Marketing and Communications	11.35am – 11.45am
11.4	2016 CALENDAR OF TRUST BOARD MEETINGS, TRUST BOARD THINKING DAYS AND TRUST BOARD COMMITTEES <i>for approval</i>	R	Director of Corporate and Legal Affairs	11.45am – 11.50am
12.	REPORTS FROM BOARD COMMITTEES			11.50am – 11.55am
12.1	AUDIT COMMITTEE To receive the Minutes of the 27 May 2015 Audit Committee meeting for noting and endorsement of any recommendations.	S	Audit Committee Chair	-
12.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive the Minutes of the 28 May 2015 meeting for noting and endorsement of any recommendations.	T	QAC Chair	-
12.3	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the Minutes of the 28 May 2015 meeting for noting and endorsement of any recommendations.	U	IFPIC Chair	-
13.	CORPORATE TRUSTEE BUSINESS			

13.1	CHARITABLE FUNDS APPLICATIONS <i>for approval as Corporate Trustee</i>	V	Director of Marketing and Communications	11.55am – 12.05pm
14.	TRUST BOARD BULLETIN – JULY 2015 <ul style="list-style-type: none"> NHS Trust Over-Sight Self Certification return for the period ended 30 April 2015 (as submitted to the NTDA on 29 May 2015) 	W	-	-
15.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	12.05pm – 12.15pm
16.	ANY OTHER BUSINESS		Chairman	12.15pm – 12.20pm
17.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held on Thursday 6 August 2015 from 9am in Seminar Rooms 2 and 3, Clinical Education Centre, Glenfield Hospital.			
18.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 19-24).			
19.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
20.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 4 June 2015 Trust Board meeting. <i>For approval</i>	X	Chairman	-
21.	MATTERS ARISING Confidential action log from the 4 June 2015 Trust Board meeting. <i>For approval</i>	Y	Chairman	12.20pm – 12.25pm
22.	REPORT FROM THE DIRECTOR OF ESTATES AND FACILITIES <i>For assurance Commercial in confidence.</i>	Z	Director of Estates and Facilities	12.25pm – 12.50pm
23.	REPORTS FROM BOARD COMMITTEES			12.50pm – 12.55pm
23.1	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE To receive the confidential Minutes of the 28 May 2015 meeting and a summary of the confidential issues considered at the 25 June 2015 meeting (formal Minutes of the latter meeting will be presented to the Trust Board on 6 August 2015). <i>Commercial in confidence.</i>	AA	IFPIC Chair	-

23.2	REMUNERATION COMMITTEE To receive the confidential Minutes of the 4 June 2015 meeting. <i>Personal information.</i>	BB	Trust Chairman	-
24.	ANY OTHER BUSINESS	-	Chairman	12.55pm – 1pm

Helen Stokes
Senior Trust Administrator