

University Hospitals of Leicester NHS Trust  
**Progress of actions arising from the Trust Board meeting held on Thursday, 5 March 2015**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
1	49/15/3	<b>Institute of Frail Elderly Medicine</b> Further report on the proposed partnership with DMU and the proposed governance arrangements to be presented to the Trust Board in June 2015.	AMD	TB 4.6.15	Provisionally scheduled on the June 2015 Trust Board agenda.	4
2	49/15/4	<b>PPI and Community Engagement Strategy</b> Formal review to be undertaken in 12 months' time and the outcomes to be reported to the Trust Board.	DMC	TB March 2016	To be scheduled on the appropriate Trust Board agenda.	4
3	52/15/1	<b>Board Assurance Framework</b> 2015-16 version of the BAF to be presented to the Trust Board on 7 May 2015 for approval.	AMD	TB 7.5.15	Provisionally scheduled on the May 2015 Trust Board agenda.	4

**Matters arising from previous Trust Board meetings**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
<b>5 February 2015</b>						
4	24/15	<b>Emergency Floor Gateway Review</b> Summary report to be circulated to Trust Board members via the Integrated Finance, Performance and Investment Committee agenda.	DS	IFPIC 26.3.15	Complete.	5
5	25/15/2 (b)	<b>Level 3 Intensive Care Service on the LGH Site</b> Formal consultation requirements to be confirmed at the 2 April 2015 Trust Board meeting.	DS	TB 2.4.15	Briefing provided to the 5 March 2015 Trust Board meeting. Detailed service moves to be confirmed by end May 2015.	5
6	25/15/2 (c)	Chief Executive and Director of Marketing and Communications to explore the use of additional interim communications resources (if appropriate).	CE/DMC	TB 2.4.15	Complete.	5
7	25/15/2 (d)	Regular updates on the implementation arrangements to be provided to the Executive Strategy Board and the Integrated Finance, Performance and Investment Committee.	DS	TBA	Scheduled accordingly on the IFPIC agenda..	5

\* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

<b>RAG Status Key:</b>	<b>5</b>	<b>Complete</b>	<b>4</b>	<b>On Track</b>	<b>3</b>	<b>Some Delay – expected to be completed as planned</b>	<b>2</b>	<b>Significant Delay – unlikely to be completed as planned</b>	<b>1</b>	<b>Not yet commenced</b>
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## Trust Board Paper B

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
8	26/15/1 (b)	<b>Quality and Performance Report – month 9</b> Chief Operating Officer to brief the LLR Healthwatch Representative on the factors affecting UHL's cancer performance outside the meeting (if required).	COO	TBA	Complete.	5
9	26/15/1 (c)	Director of Corporate and Legal Affairs to ascertain when the next LCRN report was scheduled to be submitted to the Trust Board.	DCLA	TB 5.3.15	Complete – report provided for consideration on 2 April 2015.	5
10	26/15/3	<b>Emergency Care Performance</b> The revised LLR Emergency Care Dashboard to be circulated to Trust Board members on a quarterly basis.	COO	TBA	Complete.	5
<b>8 January 2015</b>						
11	6/15/2	<b>Emergency Floor Business Case</b> Draft business case to be update to reflect any TDA feedback and presented to the next available Trust Board meeting for final approval.	DS	TB <del>5.2.15</del> or <del>5.3.15</del> 2.4.15	Complete - report provided for consideration on 2 April 2015.	5
<b>22 December 2014</b>						
12	324/14/1 (a)	<b>Duty of Candour/Fit and Proper Persons Test</b> Chief Nurse to report on the arrangements for meeting the requirements of the duty of candour at the 29 January 2015 QAC meeting.	CN	QAC <del>29.1.15</del> 26.3.15	Complete.	5

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<b>RAG Status Key:</b>	<b>5</b> Complete	<b>4</b> On Track	<b>3</b> Some Delay – expected to be completed as planned	<b>2</b> Significant Delay – unlikely to be completed as planned	<b>1</b> Not yet commenced
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