

Date received by Trust Admin	Staff Member	Nature of Hospitality/Gift	Authorisation	Accepted/Declined	Comments
29-Apr-09	Ernie Thompson, Equipment Manager	UHL are hosting an open day on Wednesday, 6 May 2009 at the LRI CEC between 9:30-16:30. The purpose of the day is to share our world class experiences of Managed Equipment Service (MES) with Asterol and Hill-rom. The Trust has invited 30 other Trusts and 8 companies to attend. Whilst UHL are providing the facilities and facilitating the day. Asterol have agreed to provide the sponsorship of refreshments and a working lunch being provided through the Catering unit at the LRI via SERCO for all the Delegates currently a maximum of 20 from within UHL and 100 from external Trusts. Hill-rom have agreed to sponsor the pens and stationery for the day.	Helen Seth, Acting Director of Strategy	Accepted	
29-Apr-09	Ernie Thompson, Equipment Manager	<p>The Trust in partnership with Asterol have been shortlisted to win an award at the Investors in Health Ceremony which is being held on 3rd June at the Hilton Park Lane. Secondary care/diagnostics provider</p> <p>Nations Healthcare Scansol Ltd (The MOLE Clinic) Ramsay Health Care Asterol and University Hospitals of Leicester HistoScanning Salford Royal Foundation Trust, IM&T Team Alliance Medical</p> <p>The following staff from UHL will be attending courtesy of Asterol our MES provider unfortunately I do not have an actual cost of their hospitality.</p> <p>Helen Seth - Project Director & Acting Director of Strategy Ernie Thompson - Project Manager & Equipment and Contracts Manager Shona Campbell - Clinical Director - Imaging Alun Jenkins - General Manager Pathology Nicola Leighton Davies - General Manager Imaging Tony Maton Directorate Accountant - Imaging and MES Financial Lead</p>	Helen Seth, Acting Director of Strategy	Accepted	
30-Apr-09	Kate Bradley, Director of Human Resources	McKesson have invited Pete Rogers, Project Manager and Kate Bradley, Director of HR for a dinner to recognise Mr Rogers' input and thank him for his contribution which has led to some significant improvements in the way they deliver payroll services to their 22 Trusts. This evening is scheduled in Leicester for next week.	Malcolm Lowe-Lauri, Chief Executive	Accepted	
11-May-09	Ernie Thompson, Equipment Manager; Nick Howlett, Service Leader for Manual Handling; Diane Worthington, Lead Infection Control Nurse	<p>Meeting with Hill-Rom, the Trust's Total Bed Management Contractor to visit their manufacturing plant at Pluvigner in France between 13th & 14th May 2009.</p> <p>All travel and accommodation arrangements have been made by Hill-Rom.</p>	Helen Seth, Acting Director of Strategy	Accepted	
02-Jun-09	Ernie Thompson, Equipment and Contracts Manager; Helen Seth, Acting Director of Strategy	Have been invited to meet the Trust's external advisor on the MES II Contract for an update. Meeting Richard Langford from MTS/Orchard PPP at the Institute of Directors for a working lunch and to review the financial/ESCROW model and business planning of the MESII Project.	Helen Seth, Acting Director of Strategy	Accepted	
17-Jun-09	Jonathan Shuter, Acting Director of Finance and Procurement	Invited for a lunch being held at the House of Commons, on 1st July 2009. Invitation by Lord Parry Mitchell, Chairman of Asterol Limited.	Malcolm-Lowe Lauri, Chief Executive	Accepted	

[illegible]